



Institutional Management 2024-25

Govt.College UNA (HP)



www.govtpgcollegeuna.in



01975-226035



gpgcuna68@gmail.com

gcuna-hp@nic.in

4.1.2 Institutional Development Plan

1. CAMPUS BEAUTIFICATION
2. UPGRADATION OF LIBRARY BOOKS
3. REPAIR OF WATER COOLER AND PURIFIER
4. INSTALLATION OF RAILING
5. REFILLING OF FIRE EXTINGUISHER

1. COLLEGE CAMPUS BEAUTIFICATION

Registered/Express Delivery

Ph. 01975-226035

GOVT. P.G. COLLEGE UNA (Himachal Pradesh)

Dated 10/02/2025

No. GCU 1324-76

To

① Adnan Nursery, Near Nanda Hospital, Hamirpur Road Una
 ② New Green Nursery Vill. Dehlan, Near Dispensary Distt. Una
 ③ Jagdish Nursery Lal Singh Amb Road Una Distt. Una (H.P.)

Subject : Quotation for the supply of Cement Pot and Seasoned Plant or other Plants (Flowers)

Please quote your rates for the supply of article/articles as per list enclosed/mentioned below.

So as to reach the undersigned, by name, in a sealed cover by the 15/02/2025 at the latest

Before quoting your rates, the following points may please be clearly borne in mind,

(i) Quotation should include all incidental charge i.e. packing, forwarding and freight etc.
 (ii) Central Sales Tax etc will be paid as applicable to Government Department on form 'D'.
 (iii) Quotation that you may submit will be considered valid till the end of March, 2025.
 (iv) The article/articles will be required to be delivered at Govt. P.G. College Una (H.P.). The rates should be F.O.R. destination For your information UNA is situated at a distance of 17 K.M. from Nangal and 40 K.M., from Hoshiarpur.
 (v) The envelope should bear the superscription, QUOTATION FOR to be opened on 16/02/2025
 (vi) Quotation should be sent for the articles of best quality available with you or of the make and specification as mentioned in the accompanying list/mentioned below. More than one rates for same articles must be avoided.

No quotation will be entertained unless given strictly in accordance with the above instructions.

Encls :

25
 PRINCIPAL
 Govt. P.G. College, Una (H.P.)

LIST OF ARTICLES

S.No.	Name of Article	Full description
(1)	Cement Pot 14 Inch	125
(2)	Golden Sai parash	06
(3)	Marr Pankhi	05
(4)	Rose	10
(5)	Carandula	200
(6)	Petunia (Double)	80
(7)	Panjji	50
(8)	Dog Flowers	50

Principal
 Govt. P.G. College
 Una (H.P.)

GOVT. POST GRADUATE COLLEGE UNA (H.P.)

Date 08/02/2025

The Chairman cum Principal
Principal,
Govt. College, Una
(H.P.) Pin-174303

Subject:

Sanction for the purchase/Repair/Hire

Cement Pot and Flowers
for campus beautification

Sanction may kindly be accorded to purchase/Repair/Hire of the following articles/equipment/Material for

ie department of

or Rs.

38000

(In words)

Thirty Eight Thousand Rupees

Rovers & Rangers
Fund

Sr. No.	Nomenclature of articles/ Equip./Material	Present Stock	Position	Nos./Qty. required	Approx Cost	Remarks
1)	Cement Pot			125	150	
2)	Golden Saniparash			06	300	
3)	more Panicki			05	170	
4)	Rose			10	180	
5)	Carandula			200	40	
6)	Petunia Double			80	40	
7)	Panji			50	40	
8)	Dog Flowers			50	40	
	Transport				1000	

Total approx cost Rs. 38000/-

Signature & Seal of
Head of Department

Recommended
Busar

Sanctioned

25
Principal,
Chairman cum-Principal
Govt. College, Una
(H.P.) Pin-174303
Govt. College Una (H.P.)

Prof Manjeet Singh Manjeet Singh
Prof Shreyani Singh Shreyani
Prof Vijay Kumar

H/CREDIT MEMO

M.D. Shamim Khan 62805-80805

M.D. Arkam Khan 87569-29346

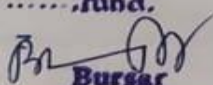


NEW GREEN NURSERY

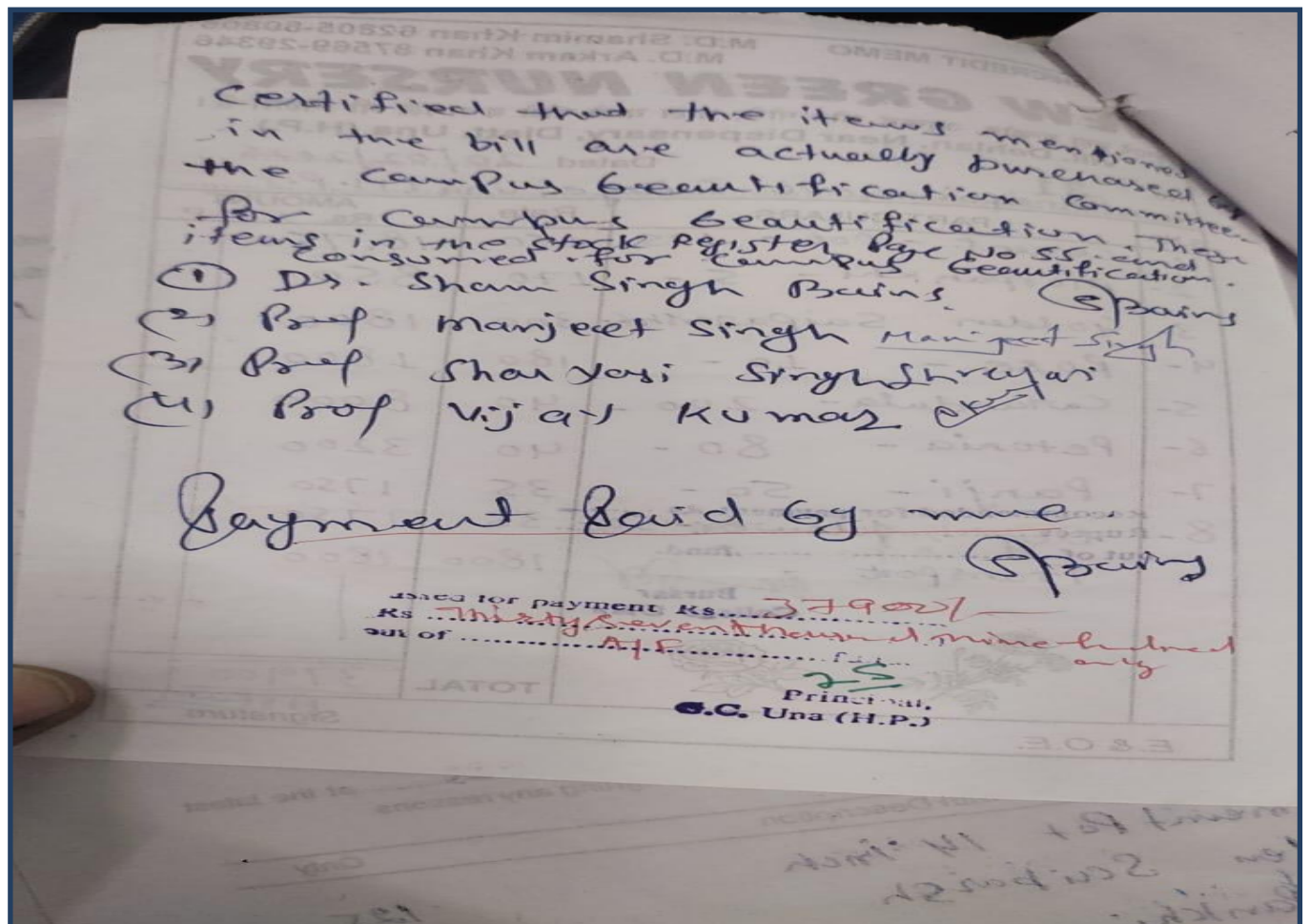
यहां इन्डोर, आऊट डोर पौधे, फल वाले पौधे व गमले भी मिलते हैं।

Vill. Dehlan, Near Dispensary, Distt. Una (H.P.)

Dated... 20/02/2025

No. 31
Name: Principal - Govt. College, Una (H.P.)

S.No.	PARTICULARS	Rate	AMOUNT	
			Rs.	P.
1-	Cement - pot - 125-	150	18,750	
2-	Morpankhi - 5 -	170	850	
3-	Golden Saiparash	300	1800	
4-	Rose - 10 -	180	1800	
5-	Carandula - 200 -	40	8000	
6-	Petunia - 80 -	40	3200	
7-	Panji - 50 -	35	1750	
8-	Recommended for payment As Rup... flower - 50 -	35	1750	
	out of... fund.			
	Transport	1800	1800	
	 Bursar College UNA			
				
				
	TOTAL		37900	
E. & O.E.			Arkam Signature	



UPGRADATION OF
COLLEGE LIBRARY
INFRASTRUCTURE
AND BOOKS

GOVT. POST GRADUATE COLLEGE, UNA (H.P.)
INDENT FOR PURCHASE/REPAIR OF ARTICLES

To

The Principal
Govt. College, Una

PROPOSAL: It is humbly submitted that five steel Almrah,
Four Library Tables, and forty chairs are required in the
college library in Govt College Una

Approx Expenditure : Rs. 2,50,000/- (in words) Two Lakh Fifty Thousand only

Sir

Approval may kindly be accorded for the purchase/repairs of the following articles as
per the requirement reflected in the proposal above.

1. No. of Almrah = 05 (steel with glass)
2. No. of Lib. Tables = 04 (wooden)
3. No. of Lib. chairs = 40 (steel with cushion)
- 4.

Recommendation by the Committee
The Proposal is up-right and
thus strongly recommended

Librarian
Signature of the Teacher/Official
seeking approval

1.

3.

2.

4.

Recommended

Bursar

Approved/Not Approved

Principal
Govt. College, Una (H.P.)
PRINCIPAL

FOR OFFICE USE ONLY

To

The Principal

Govt. P.G. College Una,

Distt. Una (H.P.)

Sub: Purchase of furniture for the Library. Dated-----24/11/2024

Respected Mam

It is submitted that to enhance the seating capacity for the Library and to properly organize the books following furniture items are required in the Library.

Sr.No	Name of the items	Required No
1	Tables (6'/3')	6
2	Steel Cushioned Chairs	40
3	Steel Almirahs with 5 rows	5

Cost for these items will be approximately Rs2,50,000/- (Two lakh Fifty thousand only)

So You are therefore requested to give permission for the purchase

Thanking you

Your's faithfully

Md Meena Soni

Md Renu Narula

24/11/24
Librarian
Govt. College, Una (H.P.)

Asstt. Lib

25
Principal
Govt. College, Una (H.P.)

Ministry of Education, Government of India

Department of Higher Education, Government of India

Order No. 100/2024-25

1. This order is issued under the power delegated to the Minister of Education, Government of India, vide Annexure to Schedule V of the Delegation of Financial Power Rules, 1978 as amended from time to time or as per applicable delegation of financial power rules as approved and amended from time to time by the competent authority of the buyer organization.

2. This is a system generated file. No signature is required. Print out of this document is not valid for payment/transaction purpose.

Buyer Details

Name: State Government
Address: Education Department, Government of India
City: New Delhi
State: Delhi
Pin: 110002

Seller Details

Name: NEW SANKI STEEL INDUSTRIES
Address: 10/1, Sector 10, Gurgaon, Haryana - 122001

Product Details

#	Item Description	Model	Order Quantity	Unit	Price per Unit (inclusive of all Duties and Taxes in INR)	Total Price (inclusive of all Duties and Taxes in INR)
1	SANKI CRAFT Cardboard Office Chair Non-revolving and non-lifting chair with armrest	SCC-001	40	pieces	2800.0	112000.0
Total Order Value (INR)						112000.0

Consignee Details

No.	Consignee	Item	Lot No.	Quantity	Delivery Start After	Delivery To Be Completed By
1	Ministry of Education, Government of India Department of Higher Education GIA HISARNAL, RAIPUR - 153001	SANKI CRAFT Cardboard Office Chair Non-revolving and non-lifting chair with armrest		40	18-Jan-2025	22-Feb-2025

Terms & Conditions

1. This order is issued under the power delegated to the Minister of Education, Government of India, vide Annexure to Schedule V of the Delegation of Financial Power Rules, 1978 as amended from time to time or as per applicable delegation of financial power rules as approved and amended from time to time by the competent authority of the buyer organization.

Bill checked, verified and entered in the Lib. stock register No 2 at page No 94. recommended to 5,12,000/- One lakh Twelve Thousand only for payment.

nd
Librarian
Govt. College, Una (H.P.)

Principal
Govt. College, Una (H.P.)

Sanction Order

Sanction No: 511007/2025/2811
Sanction Date: 05-Feb-2025

Buyer's Authority is hereby conferred for incurring an expenditure of amount as under towards the cost of Purchase of material/contract goods on the order of Services as per the contract for making payment to the seller subject to deduction of TDS as applicable.

Buyer Details		Buyer Details	
State Government:		Name:	Sukir Chand Chohan
Department:	Education Department School Projects	Designation:	Asst. Dir.
Project Name:	Higher Education Department	Email ID:	psara.hajira@hna
Project Code:	Directorate of Higher Education	Phone:	01760-1234567
		Address:	CONCESSION UNIT (H.P.) HNA, HNA, HNA - 174301

Approval Details:

Designation of official providing Administrative approval:	Principal
VC/Concurrence/Competent Authority (HOD/Head of Office) Approval Required?	YES
Budget availability:	YES
Designation of official providing Financial approval:	Principal
Designation Function/Design Head of Account:	NA
VC/Competent Authority Date:	03
VC/Competent Authority Date:	2024-11-28
Financial Year:	NA
COO:	NA
CO Code:	NA
Unit No:	NA

Seller Details

Company Name:	NEW SANI STEEL INDUSTRIES
Email ID:	domandej1979@gmail.com
Address:	NEW SANI STEEL INDUSTRIES UNA HNA, HNA, HNA - 174301

Product Details

#	Item Description	Model	Ordered Quantity	Unit	Price per Unit Inclusive of all Duties and Taxes (in INR)	Total Price (Inclusive of all Duties and Taxes (in INR))
1	SANIKRAFT Modular Table with Particle Board Table Top and Metal Understructure	XS50ECT03	4	pieces	6000.0	24000.0
Total Order Value (in INR)						24000.0

Consignee Details

S.No	Consignee	Item	Lot No.	Quantity	Delivery Start After	Delivery To Be Completed By
1	Sukir Chand Chohan Asst. Dir. HNA, HNA, HNA - 174301	SANIKRAFT Modular Table with Particle Board Table Top and Metal Understructure	-	4	05-Feb-2025	21-Feb-2025

Terms & Conditions

- 1. This issues under the power delegated to HNA/Department of the Government of India/organization/state vide Annexure to schedule V of the Delegation of Financial Power Rules, 1978 as amended from time to time or as per applicable delegation of financial power rules as approved and amended time to time by the competent authority of the buyer organization.

Note: This is system generated file, no signature is required. Print out of this document is not valid for payment/transaction purpose.

Bill checked, verified and entered in the Lib stock Register No. 2 at Page No. 92 recommended Rs 24,000/- Twenty Four Thousand only) for payment

Librarian
Govt. College, Una (H.P.)

25
Principal
Govt. College, Una (H.P.)



Sanction Order

Sanction No: 511687763454136
Sanction Date: 14-Feb-2025

Competent authority is hereby conveyed for incurring an expenditure of amount as under towards the cost of Purchase order/Contract placed on the Seller for Goods/Services as per this contract for making payment to the Seller subject to deduction of TDS as applicable:

San Details

Sanction Details
Sanctioned By: State Government
Sanctioned Name: Education Department Himachal Pradesh
Sanctioned Name: Higher Education Department
Sanctioned Name: Directorate Of Higher Education

Buyer Details

Buyer Details
Name: Kuldip Chand Dhiman
Designation: supdt
Email ID: gcuna-hp@nic.in
GSTIN: Govt.college una (H.P)
Address: Una
HIMACHAL PRADESH - 174303

Financial Approval Detail

Designation of official providing Administration approval: Principal
IFD Concurrence / Competent Authority (HOD / Head of Office) Approval Required? YES
Budget availability YES
Designation of official providing Financial approval: Principal
Designation Function/Budget Head of Account: NA
IFD/Competent Authority Diary No: EDN/GCU/03
IFD/Competent Authority Diary Date: 2024-11-28
Financial Year: NA
DDO: NA
PO Code: NA
Grant No: NA

Seller Details

Seller Details
Company Name: NEW SAINIK STEEL INDUSTRIES
Email ID: dhimanvijay1978@gmail.com
Address: NEW SAINIK STEEL INDUSTRIES
Una
HIMACHAL PRADESH - 174303

Product Details

#	Item Description	Model	Ordered Quantity	Unit	Price per Unit Inclusive of all Duties and Taxes (in INR)	Total Price (Inclusive of all Duties and Taxes (in INR))
1	SAINIKCRAFT Types of Shelving Cabinets Large	NS9ISSC071	5	pieces	13500.0	67500.0
Total Order Value (in INR)						67500.0

Consignee Details

#	Consignee	Item	Lot No.	Quantity	Delivery Start After	Delivery To Be Completed By
1	Kuldip Chand Dhiman supdt Govt.college una (H.P) Una HIMACHAL PRADESH - 174303	SAINIKCRAFT Types of Shelving Cabinets Large	-	5	14-Feb-2025	01-Mar-2025

Terms & Conditions

- 1. This issues under the power delegated to Ministries/Department of the Government of India/organization/state vide Annexure to schedule V of the Delegation of Financial Power Rules, 1978 as amended from time to time or as per applicable delegation of financial power rules as approved and amended time to time by the competent authority of the buyer organization.

Note: This is system generated file. No signature is required. Print out of this document is not valid for payment/ transaction purpose.

Bill checked, verified and entered in the Lib stock register No 2 at page No. 31. recommended Rs 67500/- (Sixty seven Thousand five hundred only) for payment.

Librarian
Govt. College, Una (H.P.)

Principal
Govt. College, Una (H.P.)



Invoice

SELLER DETAILS:

Address: **NEW SAINIK STEEL INDUSTRIES**
M/s New Sainik Steel Industries, VPO, Ajnoli, Tehsil And Distt.,
Una, HIMACHAL PRADESH, 174303
Email Id: dhimanvijay1978@gmail.com
Contact No : 09418003594
GSTIN: 02AFYP00624E1ZW

GeM Invoice No: GEM-54104175
GeM Invoice Date: 06-Feb-2025

Order No: GEMC-511687796297023
Order Date: 18-Jan-2025

[Click here to download seller invoice](#)

SHIPPING TO:

Consignee Name: Kuldip Chand Dhiman
Address: Govt.college una (H.P) Una
HIMACHAL PRADESH 174303

Contact No: 01975-226035-
GSTIN:

BILL TO:

Buyer Name: Kuldip Chand Dhiman , supdt
Address: Govt.college una (H.P) Una HIMACHAL PRADESH
174303 Education Department Himachal Pradesh Higher
Education Department
GSTIN:
Department: Education Department Himachal Pradesh
Office Zone: Directorate Of Higher Education
Organisation: Higher Education Department

Seller Tax Invoice Number	Seller Tax Invoice Date	Dispatch Mode	Dispatch Date
4023	01-Feb-2025	Transport	01-Feb-2025

Type of Transport	Tracking No	Tracking URL	Type & No of Packages
Road/Truck	HP72C9848	Click here for tracking	Custom 40

Place of Supply	Place of Supply State (State/UT Code)	Supply Type	Consignee GSTIN Number
Consignee Location	Himachal Pradesh / 02	Intra-State	

Delivery Instruction	NA
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Product Description	HSN Code	Measurem ent Unit	GST UQ Name	Supplied Qty	Unit Price	Total Price inclusive all Taxes
SAINYKRAFT Cantilever Office Chair Non-revolving and non-tilting chair with armrest	9403	pieces	NUMBE RS	40	Rs. 2800.00	Rs. 112000.00
				Taxable Amount	Rs. 94915.25	
				Tax Rate (%)	18	
				CGST	Rs. 8542.37	
				SGST/UTGST	Rs. 8542.37	
				Cess Rate (%)	0.00	

Agm. Signature

02AFYPD0624E1ZW
02080100798

Govt. of India/State Form GST REG-20
TAX INVOICE

M. : 94180-03594
98164-33594

New Sainik Steel Industry

Manufacturers of : Steel Almirah, Wooden and Steel Furniture, Its Allied Items, Coolers,
Machine Cover, Cup Board, Petti, Trunk, Steel Bed Set, T.V. Trolley, Office Chairs, Mattresses & Handloom Items etc.

Govt. & General Order Suppliers

CASH / CREDIT

Hamirpur Road, Una (H.P.)-174303

Principal Govt. College Una, Distt. Una (H.P.)

Invoice No. 4073

Date 1-3-25

GSTIN: GEMC-511687763454136 Vehicle No./G.R. No. HP720791

Qty	Particulars	HSN Code/ SAC	Rate	Discount	Amount of Goods				
					@0%	@5%	@12%	@18%	@28%
5	Steel Shaking Cabinets	9403	11440.7					57203.~	

Bank Details :-

Bank Name : State Bank of India
A/C No. : 365 4835 8259
IFSC Code : SBIN 000 6268
Branch : Una (H.P.)

Total

57203.~

CGST @

5148.50

SGST @

5148.50

IGST

Total

10297.~

G. TOTAL

67500.~

Terms & Conditions

1. Payments are accepted by account payee cheque/draft.
2. Goods are transported and delivered entirely at customer's risk and we do not accept any responsibility for any damage or loss in transit.
3. Delivery is made to a secure place in time but we cannot be held responsible for delay due to distance beyond our control.
4. Interest @18% p.a. will be charged if the payment is delayed.
5. Goods are sold as per the latest catalogue for subject to our final decision only.

E. & O.E.

For New Sainik Steel Industry

Customer's Sig.

Auth. Signature

02AFYPD0624E1ZW
02080100798

Govt. of India/State Form GST REG-25
TAX INVOICE

M : 94180-03594
98164-33594

New Sainik Steel Industry

Manufacturers of : Steel Almirah, Wooden and Steel Furniture, its Allied Items, Coolers, Machine Cover, Cup Board, Patti, Trunk, Steel Bed Set, T.V. Trolley, Office Chairs, Mattresses & Handloom Items etc.

Govt. & General Order Suppliers

CASH / CREDIT

Hamirpur Road, Una (H.P.)-174303

M/s Principal Govt. College Una, Distt. Una (H.P.)

Invoice No. 4073

Date 1-3-25

GSTIN: GEMC-511687763454126 Vehicle No./G.R. No. HP726791

Qty	Particulars	HSN Code/ SAC	Rate	Discount	Amount of Goods				
					@0%	@5%	@12%	@18%	@28%
5	Steel Shaving Cabinets	9403	11440.7					57203.~	

Bank Details :-

Bank Name : State Bank of India
A/c No. : 365 4836 8259
IFSC Code : SBIN 000 6268
Branch : Una (H.P.)

Total	57203.~
CGST @ 9%	5148.50
SGST @ 9%	5148.50
IGST	

Terms & Conditions

Payments are accepted by account payee cheque/draft. Goods are transported at customer's risk and we do not accept any responsibility for any shortages or damages in transit. Delivery can be taken by a secure order in time but we cannot be held responsible for delay due to disturbance beyond our control. Interest @ 18% p.a. will be charged if the payment is delayed. Goods once sold will not be taken back. E & O.E.

Total	10297.~
G. TOTAL	67500.~

For New Sainik Steel Industry

Customer's Sig.

Auth. Signature



Invoice

SELLER DETAILS:

Address: **NEW SAINIK STEEL INDUSTRIES**
M/s New Sainik Steel Industries, VPO, Ajnoli, Tehsil And Distt.,
Una, HIMACHAL PRADESH, 174303
Email Id: dhimanvijay1978@gmail.com
Contact No : 09418003594
GSTIN: 02AFYPD0624E1ZW

GeM Invoice No: GEM-55459553
GeM Invoice Date: 01-Mar-2025

Order No: GEMC-511687763454136
Order Date: 14-Feb-2025

[Click here to download seller invoice](#)

SHIPPING TO:

Consignee Name: Kuldip Chand Dhiman
Address: Govt.college una (H.P) Una
HIMACHAL PRADESH 174303

Contact No: 01975-226035-
GSTIN:

BILL TO:

Buyer Name: Kuldip Chand Dhiman , supdt
Address: Govt.college una (H.P) Una HIMACHAL PRADESH
174303 Education Department Himachal Pradesh Higher
Education Department
GSTIN:
Department: Education Department Himachal Pradesh
Office Zone: Directorate Of Higher Education
Organisation: Higher Education Department

Seller Tax Invoice Number	Seller Tax Invoice Date	Dispatch Mode	Dispatch Date
4073	01-Mar-2025	Transport	01-Mar-2025

Type of Transport	Tracking No	Tracking URL	Type & No of Packages
Road/Truck	HP720791	Click here for tracking	Custom 5

Place of Supply	Place of Supply State (State/UT Code)	Supply Type	Consignee GSTIN Number
Consignee Location	Himachal Pradesh / 02	Intra-State	

Delivery Instruction	NA
----------------------	----

Product Description	HSN Code	Measurem ent Unit	GST UQ Name	Supplied Qty	Unit Price	Total Price inclusive all Taxes
SAINYKCRAFT Types of Shelving Cabinets Large	9403	pieces	NUMBE RS	5	Rs. 13500.00	Rs. 67500.00
					Taxable Amount	Rs. 57203.39
					Tax Rate (%)	18
					CGST	Rs. 5148.31
					SGST/UTGST	Rs. 5148.31
					Cess Rate (%)	0.00
					Cess Amount	Rs. 0.00

Cess Amount	Rs. 0.00
Cess in Quantum	Rs. 0.00
Rounding Off	Rs. 0.01
Grand Total	Rs. 112000.00

I/We hereby declare that our maximum turn over during last three years is only Rs. 20636511 and hence we are not covered under the ambit of GST e-invoicing provisions. We do hereby declare that once the said provisions are made applicable to us, we shall issue the duly complied e-Invoice under GST Law.

All GST invoice or document issued by us shall be properly and timely reported under respective returns under GST by us in line with the notified provisions and the applicable tax collected from Buyer shall be timely and correctly paid to the respective Government by us.

In case the Input Tax Credit of GST is denied or demand is recovered from Buyer on account of any act/ omission of us in this regard, we shall be liable in respect of all claims of tax, penalty and/or interest, loss, damages, costs, expenses and liability that may arise due to such non-compliance. Buyer shall have the right to recover such amount from any payments due to us or from Performance Security, or any other legal recourse from us.

INK SIGNED SIGNATURES ARE NOT REQUIRED IN SYSTEM GENERATED DOCUMENTS

Bill checked, verified & entered in library
Stock Register No 2 at P.No 94, recommended for
payment of Rs 1,12,000/- (one lakh twelve thousand only)

6/2/25
Librarian
Govt. College, Una (H.P.)

Recommended for payment Rs. 1,12,000/-
Rupees one lakh twelve thousand only
out of fund.

Principal
Govt. College, Una (H.P.)

Bursar
College UNA

Signature of Library Committee:-

1. Dr. Ruchi Sharma
2. Dr. Madan Lal
3. Dr. K.K. Pandey
4. Sh. Venu Sharma
5. Md. Mansu Soni
6. Md. Renu Naik

Signature of GEC Committee:-

1. Dr. Suresh Kumar
2. Dr. Madan Lal
3. Dr. K.K. Pandey
4. Ms. Shanti Sharma

Assessed for payment Rs. 1,12,000/-
Rs. one lakh twelve thousand only
out of fund.

Principal,
G.C. Una (H.P.)

(112000 + 67500 + 12400) 203800/-



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GSTIN: 07ASOPP1126G1ZQ PAN : ASOPP1126G

ORIGINAL

PRINTED BOOKS - GST EXEMPTED

BILL FOR MBA

Bill of Supply

INVOICE: UAB/25-26/5

DATE: May 8, 2025

CUSTOMER ID:

BILL TO

The Principal
Government P G College
UNA - 174303
(H.P.)

SHIP TO

The Principal
Government P G College
UNA - 174303
(H.P.)
Mob: 9463824157

Order ID : Email
Dated : 23.4.2025

S.No.	Title / Author	HSN Code	Qty.	Cur.	Unit Price	Con.	Amount (₹)	Dis.	Total (₹)
1	The Knowledge System of Bharata by Bhag Chand Chauhan 4601-4610	4901	10	₹	899.00	1.00	8990.00	22.0%	7012.20
2	Finance and Financial Markets by Pilbeam, K 4611-4620	4901	10	₹	1199.00	1.00	11990.00	22.0%	9352.20
3	Labor and Industrial Laws by P K Padhi 4621-4623	4901	3	₹	1125.00	1.00	3375.00	22.0%	2632.50
4	International Financial Management by V V Sharan 4624-4633	4901	10	₹	1125.00	1.00	11250.00	22.0%	8775.00
5	International Financial Management by P G Apte 4634-4643	4901	10	₹	1095.00	1.00	10950.00	22.0%	8541.00
6	International Financial Management by Jeff Maruda 4644-4653	4901	10	₹	1095.00	1.00	10950.00	22.0%	8541.00
7	Retailing Management by Levy, M etal. 4654-4663	4901	10	₹	1025.00	1.00	10250.00	22.0%	7995.00
8	International Marketing by Cateora and Graham 4664-4673	4901	10	₹	1025.00	1.00	10250.00	22.0%	7995.00
9	Managing Retailing by Sinha, P K 4674-4683	4901	10	₹	995.00	1.00	9950.00	22.0%	7761.00
10	The Internet of Things Enabling Technologies, Platforms, and Use Cases by Pethuru Raj 4684-4693	4901	10	₹	995.00	1.00	9950.00	22.0%	7761.00
11	Internet of Things (A Hands-on-Approach) by Vijay Madiseti 4694-4703	4901	10	₹	995.00	1.00	9950.00	22.0%	7761.00
12	Statistics for Management by Levin and Rubbin 4704-4713	4901	10	₹	970.00	1.00	9700.00	22.0%	7566.00
13	Financial Markets and Institutions by Mishkin, F S 4714-4723	4901	10	₹	950.00	1.00	9500.00	22.0%	7410.00

Academic Books Publishers Distributors, F-22 B/3, Laxmi Nagar, Delhi - 110092, Moh: 09650540145

Invoice B 12-02-2024

Industrial Relations: Emerging Paradigms by Singh, B D	4724-4733	4901	10	₹	950.00	1.00	9500.00	22.0%	7415.50
International Marketing: Analysis and Strategy by Onkvisit and Shaw	4734-4748	4901	10	₹	895.00	1.00	8950.00	22.0%	6981.00
Compensation Management by B D Singh	4744-4753	4901	10	₹	750.00	1.00	7500.00	22.0%	5850.00
Retailing Management: Text and Cases by Pradhan, S.	4754-4763	4901	10	₹	850.00	1.00	8500.00	22.0%	6630.00
Services Marketing: People, Technology and Strategy by Wirtz	4764-4768	4901	5	₹	1795.00	1.00	8975.00	22.0%	7000.50
Strategic Marketing for Non-Profit Organisations by P Kotler	4769-4778	4901	10	₹	840.00	1.00	8400.00	22.0%	6552.00
Digital Marketing for Dummies by Ryan Deiss	4779-4788	4901	10	₹	829.00	1.00	8290.00	22.0%	6466.20
Understanding Wages and Compensation Management by Sarma, A	4789-4799	4901	10	₹	800.00	1.00	8000.00	22.0%	6240.00
Business Statistics, 5th Edn by J K Sharma	4799-4808	4901	10	₹	795.00	1.00	7950.00	22.0%	6201.00
Strategic Compensation by Martocchio, J J	4809-4818	4901	10	₹	750.00	1.00	7500.00	22.0%	5850.00
Leadership: Enhancing the Lessons of Experience by Richard Hughes	4819-4828	4901	10	₹	745.00	1.00	7450.00	22.0%	5811.00
Compensation Theory, Evidence and Strategic Implications by Gerhart, B.	4829-4838	4901	10	₹	695.00	1.00	6950.00	22.0%	5421.00
Group Dynamics for Team by Daniel J. Levi	4839-4848	4901	10	₹	695.00	1.00	6950.00	22.0%	5421.00
Influence: The Psychology of Persuasion by Robert B. Cialdini	4849-4858	4901	10	₹	699.00	1.00	6990.00	22.0%	5452.20
The Five Dysfunctions of a Team by Patrick Lencioni	4859-4868	4901	10	₹	599.00	1.00	5990.00	22.0%	4672.20
The Marketing Toolkit by Noel Capon	4869-4873	4901	5	₹	1119.00	1.00	5595.00	22.0%	4364.10
Industrial Relations: Text and Cases by Sen, R.	4874-4883	4901	10	₹	549.00	1.00	5490.00	22.0%	4282.20
Fundamentals of Financial Management by Prasanna Chandra	4884-4888	4901	5	₹	1095.00	1.00	5475.00	22.0%	4270.50
Financial Management by I M Pandey	4889-4893	4901	5	₹	1000.00	1.00	5000.00	22.0%	3900.00
Global Strategic Management by Lassette Phillippe	4894-4898	4901	5	₹	999.00	1.00	4995.00	22.0%	3896.10
Business Analysis and Valuation: Using Financial Statements by Palepu, K G	4899-4908	4901	10	₹	475.00	1.00	4750.00	22.0%	3705.00
Compensation Management by Dr. Kanchan Bhatia	4909-4918	4901	10	₹	475.00	1.00	4750.00	22.0%	3705.00
NTA UGC NET Paper 1: Teaching and Research Aptitude by Arpit Karwa	4919-4923	4901	5	₹	895.00	1.00	4475.00	22.0%	3490.50
Financial Accounting by K Maheshwari	4924-4928	4901	5	₹	850.00	1.00	4250.00	22.0%	3315.00
Industrial Psychology by M L Blum	4929-4938	4901	10	₹	395.00	1.00	3950.00	22.0%	3081.00
NTA UGC NET Management Paper 2	4939-4943	4901	5	₹	745.00	1.00	3725.00	22.0%	2905.50

Invoice # UAB/25-26/1

[illegible]

Payment Options:

Kindly send a DD for the required amount in the name of Universal Academic Books Publishers & Distributors Total MBA Books - 391

Kindly transfer the required amount in the following bank Account:

Bank Name : Bank of India, Vikas Marg, Delhi - 110092

Account Name: Universal Academic Books Publishers & Distributors

Account No. : 605320110000734

IFSC : BKID0006053

Total MBA Books = 391

rs Total MBA Books - 541
Bill checked verified and Entered
in the library Acc. Register Acc. *Whish*

No: 4601-4991 (391) Books Recommended

Rs, 246224.00

For Universal Academic E

Publishers & Distrib

(Two Lakh Party Six thousand two Hundred and Twenty for only)

Recommended for Payment of Re

(Rupees) 100 lakhs

Out of 14 12 10 8 6 4 2 0

✓ 1/8/19

Bursa

6/15/2015

1

Passed for Payment Rs

(Rupees 16610)

out of 11/20/20

7118

0.10

303

Principal
G.C. Una (H.P.)

G.C. Ona (Ed.)





REPAIR OF WATER PURIFIER

GOVT. POST GRADUATE COLLEGE UNA (H.P.)

Date 9-8-24

The Principal cum Principal
HEIS (Self Finance)
Govt. College, Una (H.P.)

Sanction for the purchase/Repair/Hire of water purifier

Sanction may kindly be accorded to purchase/Repair/Hire of the following articles/equipment/Material for
amount of College as per the approved proposal attached out of
2800/- (In words) Two thousand eight hundred only

Memorandum of articles/ Equip. Material	Present Stock	Position	Nos./Qty. required	Approx Cost	Remarks
Repair of water purifier	-	-	-	2800/-	

Total approx cost Rs. 2800/-

Signature of
Department)

Recommended
Busar

Sanctioned

Principal cum Principal
HEIS (Self Finance)
Govt. College
UNA (H.P.)

BANK DETAILS

Bank Name : Canara Bank
Branch : Una
A/c. No. : 89031400001608
PS Code : CNRB0002066

Tax Amount : GST

Total Amount After Tax

GST Payable on Reverse Charge

2750.00

Certified That the particulars given above are true and correct

For Sale Communications

Authorised Signatory

Conditions :
Invoice said will not be returnable.
Return subject to UNA jurisdiction only.
Sanction implied are manufacturers only.
Communications remain the sole owner of invoice items until the full payments are made.

430
21-8-24

COMMERCIAL BLOCK

EUREKA FORBES
Your friend for life

01975-227933
98821-65133
98821-65222

Principal
14/8/24
12/8/2024

Sai Communications
Authorised Sale & Service Franchisee : EUREKA FORBES LTD.
S.C.O. 16, Palika Bazar, Una Himachal Pradesh-174303

INVOICE BILL/CASH

Date: 12/8/2024

Shipped No.

Principal, Govt. P.G. Degree College, UNA. Distt: UNA		Billed to		Transport		Vehicle No.		Date of Supply		Place of Supply	
State Code		02		CGST		SGST		IGST		Total	
Product/Service		HSN Code		Qty		Rate		Amount		Rate	
20N 20"		8424		1		551		551		9%	
WIDE SAW		"		2		339		678		9%	
20N BLACK		"		1		424		424		9%	
LINE CARBON		"		1		339		339		9%	
Price Charges		-		-		339		339		9%	
										</	

Amount for payment Rs. 2750/-

Recommended for payment Rs. 2750/-

Principal, G.C. Una (H.P.)

Bursar College UNA

Total Invoice Amount in Words		Total Amount Before Tax	
Thousand Seven Hundred and Fifty Only		2331.00	
Bank Details		Add : CGST 9%	
Bank Name : Canara Bank		Add : SGST 9%	
Branch : Una		Add : IGST	
A/c. No. : 89031400001608		Tax Amount : GST	
IFSC Code : CNRB0002066		Total Amount After Tax	
Conditions :		GST Payable on Reverse Charge	
This invoice will not be returnable.		2750.00	
Subject to UNA jurisdiction only.		Certified That the particulars given above are true and correct	
Invoices implied are manufacturers only.		For Sai Communications	
Sai Communications remain the sole owner of invoice items until the full payments are made.		Authorised Sign	

430
21-8-24

COMMERCIAL BLOCK

EUREKA FORBES LTD.
Your friend for life

01975-227933
98821-65133
98821-65222

14/8/24
12/8/2024

INVOICE BILL/CASH

Sai Communications

Authorised Sale & Service Franchisee : EUREKA FORBES LTD.
S.C.O. 16, Palika Bazar, Una Himachal Pradesh-174303

Date: 12/8/2024

Shipped No.

Details of Buyer				Details of Consignee			
Principal, Govt. P.G. Degree College, UNA. Distt: UNA							
Product/Service	HSN Code	Qty	Rate	Amount	Rate	Amount	Total
ON 30"	8421	1	551	551	9%	49.50	551.00
ADCE SPAN	"	2	339	678	9%	61.00	678.00
2 BON BLOCK	"	1	424	424	9%	38.00	424.00
LINE CARBON	"	1	339	339	9%	30.50	339.00
Service Charges	-	-	339	339	9%	30.50	339.00

Amount for payment Rs. 2750/-

Recommended for payment Rs. 2750/-

Principal, G.C. Una (H.P.)

Bursar College UNA

Total Invoice Amount In Words: Thousand Seven Hundred Fifty Only

Bank Details:

Bank Name : Canara Bank

Branch : Una

A/c No. : 89031400001608

IFSC Code : CNRB0002066

Conditions :

Prices and will not be refundable.

Prices subject to UNH jurisdiction only.

Prices implied are manufacturers only.

Manufacturers retain the sole right of invoice items until the full payments are made.

Total Amount Before Tax: 2331.00

Add : CGST 9%: 209.50

Add : SGST 9%: 209.50

Tax Amount : GST

Total Amount After Tax: 2750.00

GST Payable on Reverse Charge

Certified That the particulars given above are true and correct

For Sai Communications

[Type the document title]

To
The Principal,
Government College,
Una (H.P.)

Subject: Application for Installation of Railing and shifting Stairs from the open area in front of the science block.

Respected Madam,

We, the students of Government College Una, wish to draw your kind attention towards the condition of the paved ground just in front of the Science block which is used for sports such as Kho-Kho, Kabaddi and various college functions. The ground currently lacks proper railing and the existing iron stairs are creating hindrance.

Due to the absence of railing, the area becomes unsafe for players and spectators alike, especially during matches and practice sessions. Moreover, stairs pose a risk of accidents and injuries. Proper fencing will not only beautify the area but will also ensure the restrictions to the entry of stray animals.

We humbly request you to kindly look into this matter and take necessary steps to install a proper railing around the ground and shift the stairs at the earliest. Your prompt action in this regard will ensure a safer environment for students and promote active participation in sports.

Thanking you in anticipation.

Yours sincerely,

Students

Government College, Una

4th year Naman
1240020228

1st year Shiv Kumar
1242560233

BA 3rd year

BA 3rd year

BA 3rd year

BA 3rd year

BA 3rd year

BA 3rd year

BA 3rd year

BA 3rd year

BA 1st year

BA 1st year

BA 1st year

BA 1st year

Rollity

Payal

Neha

Neha

Kshemender Chandel

Asha Thakur

Anjali Bala

Anchal

Ritu

Riya

Rohithakur

Seema Devi

1222560276

1222560249

1222560214

1222560207

1222560167

1222560118

1222560041

1222560029

1242560206

1242560209

1242560210

1242560225

Date: - 19th August 2024

Vr No - 180

GOVT. COLLEGE UNA (H.P)

Principal

Govt. College Una (H.P)

- Sanction for the purchase/Repair/Hire Construction work of iron railing in front of Science block for safety of the students & the old stairs, which were previously located in the front of the Science Block, is to be shifted to the backside of the Commerce Block for student use and better accessibility.

Sanction may kindly be accorded to purchase /Repair/hire the following articles/equipment/material for the amount _____ As per the approval proposal attached out of _____ for Rs. 70,000/- . (In words seventy thousand only)

Nomenclature of articles/Equip./material	Present Stock	Position	Nos./Qty. required	AppSrox. Cost	Remarks
Construction work of iron railing in front of Science block for the safety of the students & the old stairs, which were previously located in the front of the Science Block, is to be shifted to the backside of the Commerce Block for student use and better accessibility				70,000/-	
Total approx cost Rs				70,000/-	

Shant
Signature & seal of
Principal (Department)

for
Recommended
Bursar

Sanctioned 25 Amount of Rs. Seventy thousand only
Principal

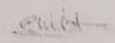
Govt. College Una

SUJIT KUMAR

Contractor

W NO 2 VILLAGE & po Badolva Rajputan Tehsil Amb Distt Una HP 177208
 M No 9671618789

out of AF.
 2/9/25

INVOICE		Dated : 18-02-2025																																												
Invoice No.	25-26/001																																													
Billed to	Principal Una College																																													
Name of Client	Principal Una College																																													
Address	UNA, HIMACHAL PRADESH 177208																																													
No.	Description	Amount																																												
1	Work Work Una Govt College- New Railing and Old Railing refixing																																													
	<table border="1"> <thead> <tr> <th>Particulars</th> <th>Qty</th> <th>Rate</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>MS SHEET RAILING</td> <td>218 kg</td> <td>123</td> <td>26814</td> </tr> <tr> <td>MS CHAIN</td> <td>25 kg</td> <td>175</td> <td>4375</td> </tr> <tr> <td>HYDRA 2"2000</td> <td>2 hrs</td> <td>3000</td> <td>6000</td> </tr> <tr> <td>BRICK WORK</td> <td>0.76 m³</td> <td>7000</td> <td>5320</td> </tr> <tr> <td>Plaster</td> <td>10.00 m²</td> <td>300</td> <td>3000</td> </tr> <tr> <td>1:12/2:3 CC</td> <td>.55m³</td> <td>9550</td> <td>6207</td> </tr> <tr> <td>Old Stair Refixing</td> <td>4 labour</td> <td>700</td> <td>2800</td> </tr> <tr> <td>Welding Rod</td> <td>1 pak</td> <td>250</td> <td>250</td> </tr> <tr> <td>Railing Point</td> <td>23m²</td> <td>100</td> <td>2300</td> </tr> <tr> <td>Stair Point</td> <td>30 m²</td> <td>100</td> <td>3000</td> </tr> </tbody> </table>	Particulars	Qty	Rate	Total	MS SHEET RAILING	218 kg	123	26814	MS CHAIN	25 kg	175	4375	HYDRA 2"2000	2 hrs	3000	6000	BRICK WORK	0.76 m ³	7000	5320	Plaster	10.00 m ²	300	3000	1:12/2:3 CC	.55m ³	9550	6207	Old Stair Refixing	4 labour	700	2800	Welding Rod	1 pak	250	250	Railing Point	23m ²	100	2300	Stair Point	30 m ²	100	3000	60,066.00
Particulars	Qty	Rate	Total																																											
MS SHEET RAILING	218 kg	123	26814																																											
MS CHAIN	25 kg	175	4375																																											
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Welding Rod	1 pak	250	250																																											
Railing Point	23m ²	100	2300																																											
Stair Point	30 m ²	100	3000																																											
Gross Amount		60,066.00																																												
(Rupees Sixty Thousand and Sixty Six Only)																																														
Bank Details for Payment		Sujit Kumar  (Authorized Signatory)																																												
Name: Indian Bank Acc No: 7413485328 IFSC: IDIB000U4527																																														

It is certified the demo ^{mentioned in Bill} duly installed in
at 18-03-2025. have been duly installed in
Science Block for the safety and convenience
Furthermore, the old stairs have been successful
from the science block to the commerce
to improve student accessibility.

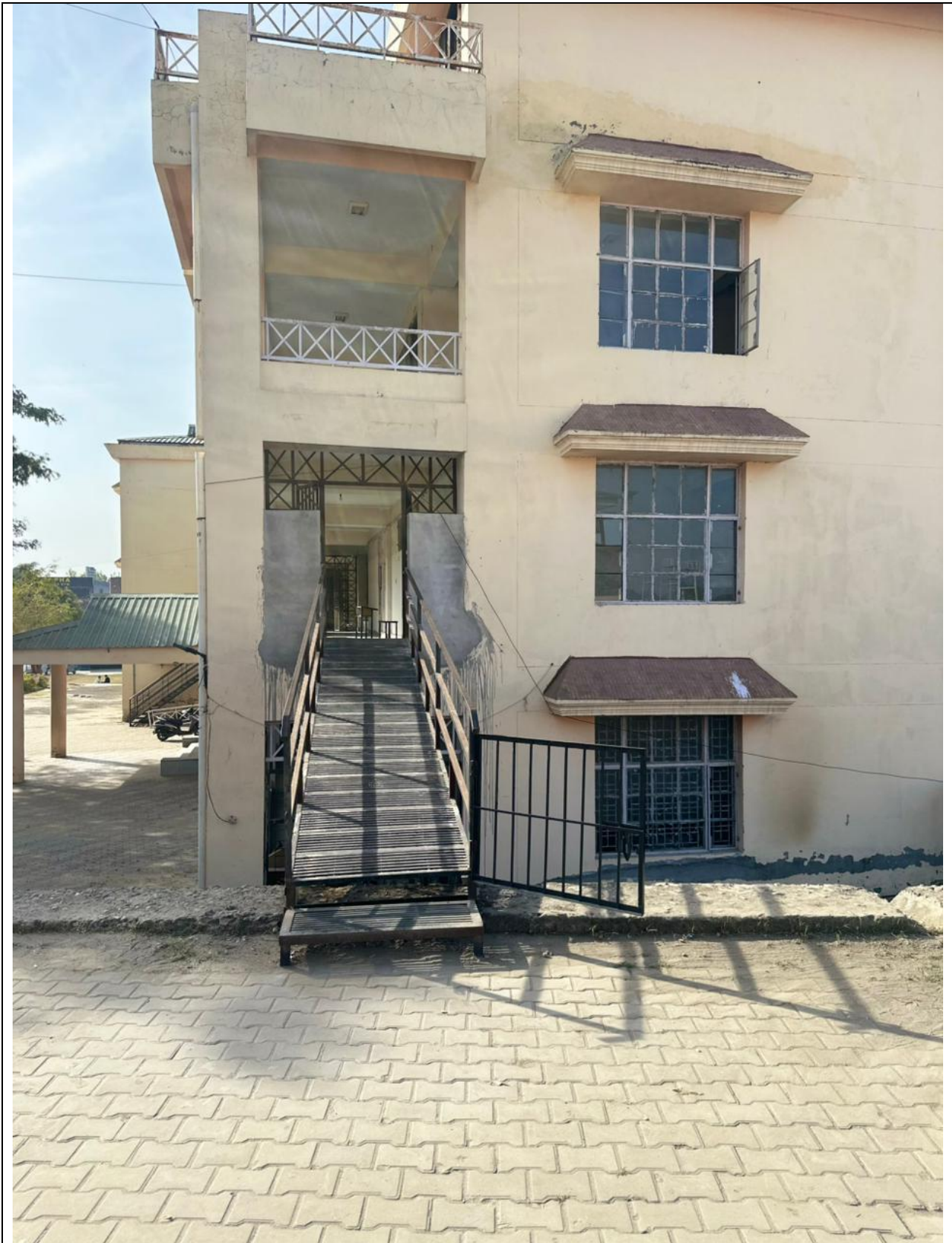
The above mentioned work
has been thoroughly checked, verified and recom-
mended for payment of Rs. 60,066/- (Sixty thousand
sixty six only).

Bill verified by committee members:-

- 1) Shashi Kumar - Shan
- 2) Ravinder Dogra - RD
- 3) Ranga Ranga - RR
- 4) Monika Thakur - Chubby

Recommended for payment Rs. 60066/-
Rupees Sixty thousand sixty six only
out of fund.
Ba
Bursar
College UNA

assessed for payment Rs. 60,066/-
Rs. Sixty thousand sixty six only
out of fund.
22



5. REFILLING OF FIRE EXTINGUISHER

GOVT. POST GRADUATE COLLEGE UNA (H.P.)

Principal
The Chairman cum Principal
Govt. College, Una
(H.P.) Pin-174303
Govt. College, Una (H.P.)

Date 8/6/2024

Subject :

Sanction for the purchase/Repair/Hire Refilling of the fire Extinguisher

Sanction may kindly be accorded to purchase/Repair/Hire of the following articles/equipment/Material for
the department of as per the approved proposal attached out of A.F. #F
Rs. 620.68 (In words)

Sr. No.	Nomenclature of articles/ Equip./Material	Present Stock	Position	Nos./Qty. required	Approx Cost	Remarks
1)	Refilling of ABC Tybe fire extn sk.			28	1050	29400
2)	" " " " 4.5 kg			07	1450	10150
3)	" " " " 2 kg			01	680	680
4)	Refilling of W.C. Tybe cap 9 Ltr			03	1150	3450
5)	Refilling of DCP cap 5 kg			01	1080	1080
6)	ABC handle/valve cap 5 kg			11	480	5280
7)	ABC Hose pipe			08	320	2560
8)	GST			18%		9468
Total approx cost Rs. <u>620.68</u>						

(Signature & Seal of Head of Department)

Recommended
Busar

Sanctioned 28
Principal-cum-Principal
Govt. College, Una
(H.P.) Pin-174303

Committee members

- 1) [Signature]
- 2) Manager

GST No. : 02AIAPB1510A1Z2

INVOICE
CASH/CREDIT

Mob. : 93187-76975

Original	
Duplicate	
Triplicate	

SHIVAYE TRADERS

GOVT. & GENERAL ORDER SUPPLIER

Deals in Electronic Items, Hardware, Stationery, Sports, Fire Protection & Safety System

Reverse Charge (Y/N)
State Code : 02

Takka Road Una - 174303

Invoice No.

018

Date 12-06-2024

M/s.

Principal Govt College
Una Dist Una (H.P.)

Book No. 01

Bill No. : 018

Date 12-06-2024

GSTIN

G.R/Veh. No.

Sr. No.	Description of Goods	HSN Code	Rate	Qty.	Tax	Amount
1	Refilling of ABC 4kg		1050	28		29400
2	Refilling of 4kg 5kg		1450	07		10150
3	Refilling of ABC 4kg 2kg		680	01		680
4	Refilling of 12kg 4kg		1150	03		3450
5	Refilling of 4kg 5kg		1080	01		1080
6	ABC Handlet / Votocaps		480	11		5280
7	ABC Hose Pipe		320	08		2560
VALUE OF GOODS					Total	59600

	0%	5%	12%	18%	28%	Total Amount Before Tax	GST 0%
Add : CGST				4734			GST 5%
Add : SGST				4734			GST 12%
Add : IGST							GST 18% 9468
Tax Amount GST							GST 28%
Grand Total in words	Sixty Two Thousand					Round Off	
+ Sixty eight only					GRAND TOTAL	62068	

Bank Detail : State Bank of India
Bank A/c No. : 39178585465
IFSC Code : SBIN0006268

Terms & Conditions :

- * Goods once sold cannot be taken back.
- * All Disputes Subject to Una Jurisdiction only.
- * 24% interest will be charged if the payment is not paid within 7 days.

Customer's Signature

For Shivaye Traders

Authorised Signatory

Certified that the items mentioned in the bill are actually provided by the Committee members during Refilling the fire extinguisher work at College Campers.

① Dr. Sham Singh Beins *Sham Singh*

② Dr. Alka Ram: *Alka Ram*

③ Prof. Manjeet Singh. *Manjeet Singh*

Recommended for payment Rs. 62068
Rupees. Sixty two thousand sixty eight only
out of..... A.F...... Fund

[Signature]
Bursar
College UNA

Assessed for payment Rs. 62068
Rs. Sixty two thousand sixty eight only
out of..... A.F...... Fund

25
Principal,
C.C. Una (H.P.)