



YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	Government College Una
• Name of the Head of the institution	Dr.Meeta Sharma
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	1975226035
• Mobile No:	9418026705
• Registered e-mail	gpgcuna68@gmail.com
• Alternate e-mail	
• Address	Govt. College Una,Una-Nangal Highway
• City/Town	Una
• State/UT	Himachal Pradesh
• Pin Code	174303
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	HP University, HP Technical University				
• Name of the IQAC Coordinator	Puneet Prem Kanwar				
• Phone No.	1975226035				
• Alternate phone No.					
• Mobile	9418025946				
• IQAC e-mail address	iqacgcuna@gmail.com				
• Alternate e-mail address	puneet_prem@rediffmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.govtpgcollegeuna.in				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.govtpgcollegeuna.in/academic-calendar/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	Institutional score 76.75	2006	02/02/2006	01/02/2011
Cycle 2	B	2.61	2016	25/05/2016	24/05/2021
6.Date of Establishment of IQAC			01/01/2009		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Govt. College Una	RUSA	Central/State Govt.	2024	50,00,000	
8.Whether composition of IQAC as per latest			Yes		

NAAC guidelines		
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	No File Uploaded	
9.No. of IQAC meetings held during the year	10	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>* Intense involvement in the procedural formalities required for the upcoming New Arts Block. *Development of Campus in front of New Arts Block. *IQAC emphasized specifically for the upgradation of library and efforts were made for the digitalization of library. *Plantation drive was done in the campus under the drive - EK PADE MAA KE NAAM. * To boost the efficiency of various Departments for the over all growth of the institution, Department Academic Performance Record Register (DAPRR) criterion was introduces for the assessment of the departments.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Mentor- mentee groups and COs, POs & PSOs	Instituted various mentor mentee groups. Prepared programme outcomes, programme specific outcomes and course outcomes and uploaded on the college website. Prepared a comprehensive lecture plan for all courses in each	

	degree programme
Collection and analysis of feedback	The feedback from all the stakeholders like students, parents and alumni taken along with a comprehensive students' satisfaction survey for the session 2023-24 carried out and analyzed for quality assurance.
Formation of Clubs and Societies	Constituted 19 Clubs and Societies constituted in the college and enhanced extracurricular activities in the campus
Adoption and Dissemination of the best practices	The College has made decision to provide assistance to those students who are unable to pay for their education. In order to fulfill this objective, the college has used money from its PTA fund to provide assistance. An initiative have been taken by the MBA students of our college which mainly aims to promote the products which are made in rural areas by the Self-Help Groups so as to increase their demand in the market and further creation of an E-Commerce platform for the same to raise their demand and increase attention of the people towards 'Vocal for Local'. Coordinating with National Rural Livelihood Mission Staff at District Level & Block Level: To ensure seamless collaboration and efficient implementation of projects. Capacity building and skills enhancement initiatives such as soft skill, languages, communication, ICT and yoga are taken by the institution
Periodical conduct of Academic	Carried out the Green Audit,

and Administrative Audits	Energy Audit and Academic Audit of the College by the panel constituted consisting the external experts of the affiliated government department
Conferences, Seminars, Workshops and Faculty Development Programmes	a workshop was organised by IQAC to apprise the teaching and non teaching staff with the importance of NAAC accreditation process and detail discussion through ppt was done keeping in view the latest updates and special area of interest for better ranking and upliftment of the institution.
Career Counseling, Placement and MoUs	Job Fair is organized and various companies of repute participate and offer job placement to our students from different streams
Digitalization and Automation	Books entry through SOUL software and RFID Tagging also done and still in progress.
Celebration of the important National and International Days	Important National and International Days were celebrated by the various committees and this promoted the students to learn the values of those events and get motivated to serve the communities with acquired values.
Social and Administrative Collaboration	Career counselling of students from various streams for the various competitive exams by the Distt. Administration under the project Samarthay. Girls are given Self Defence training by the officials from reserve Battalion from Bangarh.
13. Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
Yes	25/05/2023

15. Multidisciplinary / interdisciplinary

In compliance with the directives of Himachal Pradesh University, Government College Una has started implementing the choice-based credit system in its undergraduate programs since the academic year 2013-14 and in postgraduate degree programs from 2022-23. Students are allowed to choose any combination of courses from the various courses offered according to the criteria and syllabus announced by Himachal Pradesh University. Additionally, the college offers multidisciplinary add-on courses in partnership with Himachal Pradesh Kaushal Vikas Nigam to provide students with even more options. These courses are open to students from all academic disciplines. Beginning in the next academic session, the college will prioritize increasing the number of multidisciplinary/interdisciplinary courses. During this time, all applicants will have access to a variety of skill-enhancing courses, general elective courses, and ability-enhancing courses. The college aims to provide holistic development opportunities for the students by offering a range of courses that broaden their education beyond their subject knowledge. This approach is in line with the New Education Policy 2020, which Himachal Pradesh University plans to implement starting in the academic session 2023-24, giving students more opportunities to take up generic optional and skill improvement courses across all programs while exercising academic freedom and adopting a multidisciplinary and interdisciplinary approach. As an affiliated institution of Himachal Pradesh University, Government College Una strictly adheres to the courses designed by the university. The Himachal University, of which Government College Una is an affiliated institution, plans to implement the New Education Policy 2020 from the upcoming academic session 2024-25. This will allow students to take up more optional and skill improvement courses across all programmes while exercising academic freedom and adopting a multidisciplinary and interdisciplinary approach.

16.Academic bank of credits (ABC):

As prescribed by the National Instruction Approach 2020, the scholarly bank of credit may be a benefit that's accessible to college understudies in all undergrad and post graduate degree programs on the lines of the National Academic Depository through Himachal Pradesh University, Shimla, which is certify with an A review by NAAC and Himachal Pradesh Technical University, Hamirpur on boarded institution for ABC benefit of Govt. of India. A larger part of understudies but unused participants of Government College Una have enlisted to profit the office of online centralized framework beneath review path administration for amassing, recovery and bookkeeping of credits granted. In due course of time ABC will guarantee versatility, scholarly adaptability and will permit the understudies of this college to select their possess learning way.

17.Skill development:

The Government College Una is guaranteed with its vision to upgrade the professional instruction based on talented as proposed in New Education Policy focus on employ-ability and recognizes the part of instruction in giving understudies with the proper skill sets. Hence, the college endeavors to instill a positive demeanor and makes each exertion to develop goodness in its understudies. Understudy mentoring is additionally portion of our hone through ability upgrade courses in each UG and PG Degree programme, giving understudies the opportunity to investigate future career ways after completing college instruction. As of now, the college is effectively running Single man Degree Program in Retail Administration and Neighborliness & Tourism as per the rules of UGC and Government of Himachal Pradesh from 2017. The program is separated into two parts. One may be a common component and the other may be a aptitudes component. The common portion is controlled agreeing to the controls of the subsidiary colleges and the headings of the state government, and the moment portion is controlled by the particular sectoral competency chambers, i.e. the government. of India. The common component centers on delicate abilities advancement, the competency component centers on laboratory/classroom expertise improvement, taken after by on-job preparing (OJT) at different areas and at different ability levels as decided by the government as per NSQF necessities. Endeavors are being made to form a bound together stage for learners by locks in industry specialists, National Expertise Improvement Council (NSDC) and college graduated class to procure abilities and certifications for learners in due course of time. To do way better within the work showcase, different higher instruction teach are energized to take part in these aptitudes improvement activities of college by marking

reminders of understanding. In arrange to upgrade the aptitudes in learners, a MoU have been marked by MCA division of the college with Space Window Pvt. Ltd. Mohali for the session 2023-25 to sort out classes, workshops and mechanical trips of the understudies.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Government College Una, highlighting its focus on multilingual teaching and cultural appreciation. The college integrates a variety of languages and dialects like Punjabi, Hindi, Sanskrit, and Pahari, while also promoting traditional knowledge and Indian culture through various programs and initiatives. The emphasis on a multilingual methodology enriches students' understanding by allowing them to engage with subjects in their native languages. The inclusion of language departments, such as Hindi and Sanskrit, helps students specialize in literature, while the college magazine promotes regional dialects and vernacular languages. Additionally, the curriculum for music, both vocal and instrumental, covers Hindustani and folk music, which reflects the institution's commitment to preserving Indian cultural heritage. Collaborations, like the "Him Gau Utpad" drive, show the college's focus on responsibility toward nature and culture. The institution's use of the SWAYAM Portal for UGC-approved online courses further enhances the accessibility of language education. This approach not only strengthens language education but also emphasizes the preservation of cultural traditions and knowledge for future generations.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Result- based instruction is instruction in which an accentuation is put on a clearly enunciated thought of what understudies are anticipated to know and be able to do, that's , what abilities and knowledge they ought to have, when they entered within the work showcase. To fulfill the goals of result - based instruction the resources are playing parts as guide, coaches and teaches. Guide -mentee bunches have been made for all the degree programs. Beneath this hone the teach is centering on creating life aptitudes as well as proficient and professional abilities close to the set educational modules by organizing workshops, courses and assigning projects. Preparing a point by point lesson arrange with program outcomes, programme specific results and course results could be a proceed exercise of the college. OBE could be a hypothesis of instruction which characterized as no single fashion of instructing or learning is adequate to attain the objectives. This institution have selected a comprehensive appraisal framework to assess the execution of the understudies with a set arrange in educational

modules, planned by the parent college. The closer we are able bring the understudies to the issue, both interior and exterior the classrooms; they will be in superior position to discover elective arrangements of the issue beneath ponder. So the case consider, venture based strategy and flipped classroom strategy with modern inputs got to be an indispensably parts of the educating learning in college.

20.Distance education/online education:

Around the world widespread have constrained all to recognize the significance of open instructive assets and instructing learning through remove mode. All the partners are familiarizing themselves with 21st Century abilities and instruction instruments. Entire the confirmation prepare and enrollment for examination in Government College Una have been digitalized to all programs in arranged way. A huge number of understudy have made their Scholastic Bank Credit account for the exchange of credit. Instructors are moreover securing information from open instruction assets and giving through such as Google Meet, Google Researcher, Zoom, YouTube, etc. Institution is giving direction and get to to the understudies by broadening ICT apparatuses and stages within the campus region. Instructors have taken part in online programs like staff improvement, workshops, workshops, as well as in national and universal conferences. In most of these the institution arrange is to advance an ideal combination of cutting edge and conventional teaching-learning strategies and apparatuses in due course of time.

Extended Profile

1.Programme

1.1 515

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 3832

Number of students during the year

File Description	Documents
Data Template	View File

2.2

2125

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

1080

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

76

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

77

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	515
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	3832
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	2125
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	1080
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	76
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	77
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	50
Total number of Classrooms and Seminar halls	
4.2	89970305
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	243
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Govt. College Una, aligning its curriculum with Himachal Pradesh University, Shimla, under the Board of Studies and UGC regulations, contributes actively to curriculum enhancement. The College Advisory Committee meticulously plans and implements the curriculum, making the Academic Calendar available on notice boards, in prospectuses, and on the website. Workload distribution and timetable development are managed by the departments, taking into account faculty specializations, with the timetable committee ensuring schedules for lectures, tutorials, and mentoring sessions are distributed in advance.

The college library supports curriculum access with a vast collection of over 22,000 books, journals, newspapers, and various online and offline resources. Additionally, the college organizes educational tours and field trips to enrich the learning experience. Curriculum delivery is effectively managed using a mix of traditional and ICT-based methods, promoting peer learning,

individualized coaching, faculty induction programs, and overall efficient curriculum execution.

To integrate moral and human values, the college offers numerous extracurricular activities through NCC, NSS, Rovers and Rangers, Eco-club, Red Ribbon Club, and the Red Cross Society. The evaluation system employed by the university uses a 30:70 ratio between Continuous Comprehensive Assessment (CCA) and end-term exams. The CCA, conducted at the college level, includes minor tests, assignments, attendance, and co-curricular activities.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution strictly follows the academic calendar, including Continuous Internal Evaluation (CIE). As part of Himachal Pradesh University, the college aligns its events with the university's schedule.

The academic calendar, prepared in line with the university's schedule, begins classes in July and December for odd and even semesters. It includes start dates for new student classes, induction programs, Bridge Courses, and significant events like the annual athletic meet and cultural activities. Published on the website and notice board, the calendar also details internal exam schedules, assignment submissions, and co-curricular activities, ensuring seamless coordination.

The Continuous Internal Evaluation system, as per university regulations, comprises 30% of total marks-25% from internal performance and 5% from attendance. This ongoing assessment, including exams and in-class evaluations, promotes continuous learning and allows students to improve their performance.

Teachers upload CIE marks on the university portal, validated by the internal examination committee on behalf of the Principal. The university then verifies these awards and issues admit cards to students.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil
1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
14	
File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

149

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

149

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

IGovernment College Una has a comprehensive approach to education that goes beyond academic learning. Government College Una is affiliated with both Himachal Pradesh University (HPU) and Himachal Pradesh Technical University (HPTU). The college strictly follows the curriculum prescribed by these universities. It includes courses that address contemporary issues and are relevant to practical problems. Programs Offered: BBA, BCA, MCA and MBA programs are noted for their professional attitude. The curriculum includes topics related to professionalism, human values, environment, technology management, etc. The developmental initiatives are adopted to run various programs like NCC, NSS, and women cell activities aim to foster extracurricular development

alongside academics. Regular seminars, debates, and guest lectures are organized to enhance professionalism and broaden students' perspectives. Activities such as field trips, declamation contests, poetry recitation, poster making, and handicrafts are organized to instil values and ethics. The Environmental Initiatives such as NSS, NCC, and eco club organize events like blood donation camps, tree planting campaigns, road safety programs, and celebrate Earth Day and Environment Day. The Environment Studies Integrated into the first-year curriculum as part of Ability Enhancement Compulsory Courses (AECC) in accordance with UGC Guidelines. Interdisciplinary Coverage Issues related to the environment are covered across various disciplines including language, political science, economics, biology, and botany. MBA and MCA departments organize technical workshops and orientation programs to enhance professional skills. The Overall Holistic Development can be witnessed. The initiative to incorporate human values, professionalism, and environmental sustainability into the curriculum is seen as commendable.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

297

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3830

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2125

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution evaluates students' learning levels and organizes special programmes for both advanced learners and slow learners. At the start of each session, an orientation programme is held for UG and PG students. Remedial classes on fundamental subjects are available for slow learners during their free time. Teachers provide various resources, including handwritten notes, Xeroxed lecture scripts, and links to YouTube videos, PowerPoints, and audio recordings. Peer learning is encouraged, with students teaching each other. Professors identify slow and fast learners through face-to-face interactions and continue to support students beyond classroom hours. Students are encouraged to use the library's reference amenities and e-resources. Advanced learners have access to more challenging assignments, graded exams, research papers, and topics beyond the curriculum. The college offers advanced add-on courses such as Web Developer, Social Media Manager, Account Executive, and English Employability and Entrepreneurship (EEE).

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3830	76

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning:

The Choice Based Credit System (CBCS) with Outcome Based Education (OBE) promotes student-centric learning. Students gain practical experience through industry tours and summer internships, along with entrepreneurial training to become "job creators" rather than "job seekers."

Participatory Learning: Traditional pedagogy is blended with hands-on activities such as group activities, role plays, movie screenings, and debates. Skill Enhancement Courses (SEC) provide practical training, while activities like essay writing, collage making, and poster making further develop skills. The campus publication (College Magazine) offers opportunities for writers and student editors.

Problem-Solving Learning: Problem-centric learning is emphasized through aptitude skill training. Activities like model making, clay modelling, and chart making enhance critical thinking and creativity. Aptitude lessons are also offered for competitive exams like

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has integrated ICT tools such as smart interactive panels, projectors, and digital podiums in its 50 classrooms, labs, and seminar hall. The campus has LAN networking and a 100 Mbps internet lease line. Teachers use department-provided computers/laptops for lecture preparation. In order to increase their technological aptitude, senior faculty members are assisted by the junior faculty members. During COVID-19, Google Meet, Zoom, and WhatsApp were used for instruction, despite the digital divide among rural students. E resources from platforms like Inflibnet N-List, e-books, e-pathshala, Swayam, and NPTEL are widely used.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

69

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

76

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

27

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

486

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Internal Examination Committee oversees the college's internal examinations. As per university policy, core and elective papers undergo internal evaluation worth 30 points out of 100, with the remaining 70 points awarded through semester-end external exams. For the 30 point internal assessment mandated by HP University, 10 points are allocated for assignments, 15 for tests and projects, and 5 for attendance. Teachers prepare question papers considering the prescribed syllabus, ensuring at least 75% of it is covered in class. The college maintains complete transparency in awarding internal assessments by displaying student performance on notice boards. Attendance-based marks, up to a maximum of 5, are allotted according to the university guidelines. Students involved in extracurricular activities such as sports, N.C.C., and N.S.S. are given extra time for their assignments. Those who fail to meet the minimum passing criteria in internal assessments are provided another opportunity for improvement.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution employs a three-tier grievance redressal mechanism to address student complaints at the faculty, department, and college levels. The college proactively identifies and resolves examination-related issues. After evaluations, checked answer sheets are shown to students for verification. Any necessary corrections to marks are made immediately by faculty members. For grievances related to overall internal assessments, students can approach the concerned teacher directly. If unresolved, the student can escalate the issue to the HOD. This ensures transparency and reliability in the internal evaluation process. If the department cannot resolve the issue, the college-level committee, led by the Internal Assessment Coordinator and the concerned HOD, intervenes. Common grievances include non-receipt of admit cards, withheld results, incorrect mark entries, the need for scribes for blind and physically challenged students, misspelled names, out-of-syllabus questions, and other discrepancies.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

With the adoption of the outcome-based education (OBE) model, the institute evaluates student knowledge and skills using Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs). These outcomes are designed to assess identification, understanding, and problem-solving abilities. COs specifically outline the essential knowledge, skills, and competencies students must acquire to pass a course. The POs, PSOs, and COs for all programmes are clearly stated and accessible

on the college website. Hard copies of the course curriculum, along with COs, PSOs, and POs, are available in the college library for faculty and students. Teachers provide students with a thorough understanding of the syllabus and its outcomes, as well as the basics of the course. They also explain the question paper pattern and its relation to the course outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution evaluates the attainment of programme and course outcomes, reflecting the graduate qualities achieved by learners. This dynamic process requires continuous observation and corrective action. A learner-centric approach is employed to assess students' skills and workforce readiness. Faculty members use various assessment techniques to gauge the attainment of course outcomes. Affiliated with Himachal Pradesh University, the college assesses academic performance with 30% of the total marks from continuous internal evaluation and 70% from term-end university exams. The internal evaluation includes assignments, ICT-enabled seminars, and presentations, supplementing the assessment of course outcomes. Additionally, term-end theory and practical exams further evaluate these outcomes. The final CGPA score at graduation is used to measure programme outcome attainment, indicating the programme's success.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

some results awaited	
File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	View File
Paste link for the annual report	Nil
2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)	
https://docs.google.com/forms/d/18xXAptU_gmHl5sTiC4IOLNmrn8b3YtSyYcMudq0xBmw/edit	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
NIL	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded
3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year	

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

2

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

26

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

22

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension in education lays thrust on community service by integrating such activities in the academic programs to make the students learn through experience.. They develop students' feelings of social obligation, motivate for community service, respect of work, and human rights education, and relate theories with practical world problems solving. Many activities have been carried out to the aim of achieving cleanliness and environmental consciousness. College also promotes annual Yoga Day celebrations which helps in taking the whole concepts of health improvement which incorporates the physical, mental, and spiritual aspects of an individual. The college also has conducted Nukkad Nataks to create awareness on various issues like voter awareness, road safety, hygiene and drug abuse.

Guest lectures on disaster management as well as the importance of Ayurveda, Cyber crime and Cyber security. The college organized various activities like poster making, slogan writing and rangoli competition as well as the Har Ghar Tiranga Rally for the Har Ghar Tiranga Campaign. The college also observes commemorative days, including NSS Day, National Unity Day, Constitution Day, World AIDS Day, National Voters Day, International Women's Day, Shaheedi Divas, and World Tuberculosis Day, with joint events organized by NSS, NCC, Rovers & Rangers, and the Red Ribbon Club in collaboration with district administration. Social awareness rallies on road safety, environmental conservation, and the ban on plastic bags. Additionally, students have participated in various

training camps, including TSC, ATC, Aapada Mitra, and RD Camps.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

47

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

295

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

377

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The state and federal governments provided financial support through RUSA grants, enabling the institution to purchase an array of physical structures and a suitable infrastructure. A/F, PTA, and self-finance are only a few of the sources of financing that the college administration uses to pay for maintenance and on-going costs. Every day, Grade-IV employees are assigned with maintaining the entire college campus; expert labourers are engaged on a frequent basis to handle setup-related repairs.

On the website of the institution, there is a comprehensive manual available with notices along with details about the admission process, costs, subjects, curriculum, sports, and other activities, as well as schedules.

Recently, the newly constructed Arts Block with classrooms, faculty rooms, and additional areas have been added.

The college also has operational readdressal cell, anti-ragging cell, sexual harassment cell, career guidance cell and various committees. The institute features state-of-the-art physics, chemistry, botany, zoology, geography, computer, and language labs, as well as conference room and smart classrooms furnished with the newest software, digital podiums, CCTV cameras, and projectors. The organisation has a dedicated server and network optical fibre for optimal internal signal dissemination. The college website is also updated on a regular basis. In addition to 23582 textbooks, 1030 reference books, 80409 e-books, and 3828 e-journals, users can access a well-equipped library with photocopier, CCTV, and Internet access.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has various sports facilities like Basket Ball Court, Badminton court, Handball court, kabaddi mats and boxing ring which are used for outdoor games and sports. The Multipurpose gym is equipped with 10 station multi gym, Treadmill, Cycle, Open weight-lifting platform weight lifting sets, Cross fits, dumbbells and plates. It remains open from Monday to Saturday from 7.00 a.m. to 9.00 a.m. in the morning and 5.00 p.m. to 7.00 p.m. in the evening with two Instructors. The Yoga Centre is also available for the staff and hostel students.

Music department is well equipped of vocal and instrumental section for cultural events with Sitar, Sarods, Harmoniums, Synthesizers, Pads, Tabla, Guitars, Punjabi Dolak, Yamaha keyboard, Mangiras, Electric Ragni, CD Player Music system with speakers After assessing the requirements as per university schedule for inter-college championships /events for the session, the purchase committee invites e-tenders/ quotations from Gem for the purchase of sports/music-equipments. The institution actively participates in various cultural events, inter-college events and youth festivals.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

30

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

30

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

10697650

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is equipped with SOUL (Software for University Libraries) by INFLIBNET, ensuring efficient management through ILMS (Integrated Library Management System). This system is integral to handling diverse library operations effectively.

To facilitate online access, the library provides 8 computers with Wi-Fi connectivity. Users, including faculty and students, can access e-books and e-journals through personal log-ins on both library and personal devices. Currently, the library has 1644 users registered in N-list, out of which 1239 are active, 378 are pending, and 27 have invalid email addresses. An annual budget of approximately Rs. 6000 is allocated for ensuring uninterrupted online access to resources.

In terms of physical resources, the library houses a substantial collection of over 24,000 books and subscribes to 25 journals. Additionally, it provides access to 13 magazines and newspapers. The library is segmented into a reading room, reference section, and book lending/return area. Notably, the reading room can accommodate up to 100 students simultaneously, ensuring a conducive environment for study and research.

Overall, the college library is dedicated to supporting the academic needs of faculty and students with its comprehensive resources and robust management systems, thereby fostering a conducive learning environment.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

915766

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

132

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution provides separate 100 MBPS internet access with unlimited monthly data accessibility in the principal's office, the clerical office, classrooms, and several departmental computer laboratories. All departmental computers have access to Wi-Fi thanks to the internet connection, which, with proper credentials, can be used everywhere in the college campus. Every department has a printer, computer, digital podium, LCD projector, and broadband internet access. The local vendor upgrades and maintains PCs and related accessories on a regular basis, as needed. Students can access e-books and e-resources in the college library.

The college provides online learning resources, online admissions software, and a website that is updated frequently to give students and other stakeholders internet access to information, announcements, events, and a feedback gathering system. The institute features eight fully equipped labs, three seminar halls with Wi-Fi, and more than thirty classrooms.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

243

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

11487907

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The various physical, academic and support facilities like classroom, sports, music, canteen, common room for girls, potable drinking water, toilets, free-parking, electric lights, fans, and generator for continuous electric supply are provided by the college. As per need and requirements for maintenance of physical, academic and support facilities requirements are given by respective committee members keeping in view the need and interest of students for up-gradation of the facilities in institution proposals are given to purchase committee then after financial sanction is taken from the Principal-cum-DDO of the college for the purchase of articles like Equipment in the labs, books for the library, furniture for the classrooms, computers, digital teaching aids and sports materials are purchased after completing the desired codal formalities of purchase by utilizing various central and state government grants and the college funds. Documentation regarding purchase and payment of all articles and utilization of various funds in this respect is done centrally by the college office as well as the concerned departments.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

586

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

77

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	www.govtpgcollegeuna.in
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

16

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

77

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

2

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

156

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Government College Una (H.P.) has a proud tradition of fostering sports, administrative ,co-curricular and extracurricular activities among its students. Through structured programs, dedicated coaching, and ample facilities, the college has consistently nurtured talented athletes, contributing significantly to the sports landscape of the region.

Achievements:Over the years, the college teams and individual athletes have brought home numerous trophies and medals, showcasing theirdedication.Multiple victories in inter-college cricket, football, Hockey, Kabbadi and Judo championships,Participation and commendable performances in state-level tournaments across different sports,Individual accolades in athletics, badminton, table tennis, and other indoor and outdoor games,Recognition of several students for their outstanding performances in sports by state and national sports authorities.

Facilities: The college boasts of modern sports facilities to support the training and development of its athletes.

- Well-maintained cricket, football, basketball, and volleyball grounds equipped with necessary amenities.
- Indoor sports complex with facilities for badminton, table tennis, and other indoor games.
- Gymnasium with modern equipments.
- Qualified coaches and support staff providing guidance and mentorship to the students.
- Regular coaching camps and training sessions conducted by

experienced coaches.

- Inter-house and inter-college competitions to encourage participation and identify talent.
- Collaboration with local sports clubs and associations to provide additional exposure and opportunities.
- Scholarships and incentives for outstanding sports achievers to support their academic and sporting pursuits simultaneously.
- Workshops and seminars on sports psychology, nutrition, injury prevention, and other relevant topics to educate and empower athletes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

20

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a registered Old Students Association in the college which creates an enduring relationship between students and their Alma Mater. The members contributed with many ways for the development of the institution which includes motivational lectures, financial support, organizing career counselling sessions, placement camps etc.

Our Alumni are an everlasting asset to the institute who has immensely contributed to the institute by bringing laureates which also includes presently serving teachers in the College. They play many roles such as:

1. Career Mentors

Alumni members conduct career guidance program and offers placement services .They act as an important link between students, society and market scenarios.

2. Expert advisor to higher education

The members act as channel for appraising the students about the use and value of higher education. The inspiration and advice provided to the students helped them to enroll in higher education courses and set their career path in accordance with their aims.

3. Support for institution's reputation

The Alumni members hold prestigious positions in many organizations and they reflect the past of this institute. Thus institution's credibility and reputation has been enhanced with the help of the alumni in many ways.

4. Alumni meet

With the advent of the social media, the interaction of the current students with the alumni members opens a communication channel for the betterment of the learning environment. The college hosts Alumni meets every year and provided a platform for the members to interact with their counterparts.

File Description	Documents
Paste link for additional information	https://www.govtpgcollegeuna.in/alumni/www
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

"To devise system that strives for an emancipatory education which shapes objectives, motivated empathetic, Unprejudiced and enlightened being" is the explicit vision statement of the college. Our college is dedicated to providing quality education, character development, access, equity, and discipline. We place a special emphasis on creating a dynamic, comprehensive learning environment that is built on academic values. Govt College Una's goal is to:

- Reach out to students from a variety of backgrounds while fervently advancing the cause of education.
- Make an effort to use classroom lectures and contemporary curricula to deliver dialogic and interactive education that will inspire, intrigue, and temper.
- Give students the opportunity to develop into competitive, unprejudiced adults who can productively serve society.

The institution is dedicated to doing everything in its power to provide our students with the tools they need to assume leadership positions in a variety of fields and function as change agents in an increasingly globalized society.

File Description	Documents
Paste link for additional information	https://www.govtpgcollegeuna.in/vision-and-mission/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

In keeping with its values of democratic traditions and communal leadership, the organization practices decentralization and participatory management. The extensive delegations that work as a single governing unit for the benefit of the institution under participative management, such as the advisory committee, staff council, conveners of various committees, coordinators, Heads Of Departments, non-teaching staff, and student representatives, are one particular example of this practice. The College Student Central Association (CSCA), Parents-Teacher Association (PTA), Alumni, and Industry are among the groups with whom the college administration has regular and active communication.

Before the academic year begins, the numerous committees and cells are established. Committees and units such the IQAC, Academic Administration, Financial, Academic, and Research Planning, Infrastructure Development, Student Affairs, Sports, and Extracurricular Activities, etc. function independently to uphold the principles and objectives of the institution.

Plans for academic and developmental activities are created and proposed by the senior faculty member of the department, in addition to committees and cells. Students, faculty, guardians of students, alumni from colleges, and business representatives are represented on committees and cells. Their opinions are requested. These groups create plans and recommendations, and faculty coordinators carry them out

File Description	Documents
Paste link for additional information	https://www.govtpgcollegeuna.in/committees/
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institutional Perspective Plan (IPP) indeed serves as a foundational document for any institution, providing a roadmap for its long-term goals and strategies. Involving all relevant stakeholders ensures diverse perspectives are considered, each bring unique insights and experiences that enrich the planning process.

The following are included in the development institutional perspective plan:

1. To nurture and facilitate student-centric growth.
2. Improved infrastructure facilities including construction of new academic block, Multipurpose sports cum co-curricular activity complex, top roof installation of solar panels and upgrading Science block.
3. Being a state-owned College, it is committed to implement of NEP -2020 as per HP Govt direction.
4. Our commitment shows in improvement in IT infrastructure such as Internet access, and upgradation of classrooms, labs, library, etc.

Planning and implementation process:

The creation of various committees and cells demonstrates a commitment to a systematic and coordinated approach to achieving the institution's goal.

Teaching and learning process has been achieved through the strategic deployment of Action Plan by the following initiatives:

1. Participation in RC/OC/FDP programmes by the faculty members.
2. Course distribution by senior faculty member of the department to each individual faculty member.
3. Periodic tests and assignments to check students' progress.
4. Emphasis on using ICT tools for effective teaching and learning.

5. Classrooms seminars are organized by various departments to give exposure to students about the latest theories/concepts in their subjects.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The administrative cell of the college has leveraged technology to streamline its operations and improve efficiency for Easy storage and retrieval of data, reducing the risk of lost or misplaced documents, faster communication through email and WhatsApp has enabled faster transmission of administrative circulars and notices to faculty members, students, and other stakeholders, increased accessibility through institute's website provides easy access to important information and schedules, making it convenient for students, parents, and other stakeholders to stay informed, prompt response has enabled the administrative cell to respond quickly to emails received from students, parents, and other concerned departments, ensuring timely resolution of queries and concerns and improved transparency through digitization of records and online communication has increased transparency, allowing stakeholders to access information easily and stay updated on important events and activities.

The institution ensures that salaries of faculty members and other staff are disbursed directly into their bank accounts, ensuring timely and accurate payment. The annual financial statements are thoroughly audited by local Certified Accountants (CAs) and government auditors to ensure transparency and accountability.

The Accounts Department of the college is responsible for maintaining digitized records, which are updated on a timely basis. This enables easy retrieval and storage of financial data, promoting efficient management and decision-making.

File Description	Documents
Paste link for additional information	https://himachal.nic.in/index.php?dpt_id=17&lang=1
Link to Organogram of the Institution webpage	https://www.govtpgcollegeuna.in/wp-content/uploads/2022/10/IMG_20221006_162606.jpg
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures for Teaching and Non-Teaching Staff :

1. Contributory Provident Fund/Employee Provident Fund

2. Gratuity as per HP Govt. Rules

3. Provision of Sabbatical Leave sanctioned with full pay to the teaching staff for attending FDPs/ Workshops/Conferences, who have registered for / are pursuing their Ph.D. work.

4. Six months Maternity Leave and 15 days Paternity Leave with pay.

5. Canteen Facility is available.

6. Employees are encouraged to actively participate in sports competitions etc.

7. Faculty members have been provided with accommodation within the college campus (16 quarters) whereas the non-teaching staff has been provided with 4 staff quarters.

8. Gym facility has been provided to the teaching as well as non teaching staff.

GPF Rules: <https://cag.gov.in/ae/himachal-pradesh/en/page-ae-himachal-pradesh-about-gpf>

Maternity leave rules :<https://education.hp.gov.in/?q=regarding-maternity-leave-benefits-different-categories-women-employees-under-maternity-benefits>

File Description	Documents
Paste link for additional information	https://cag.gov.in/ae/himachal-pradesh/en/page-ae-himachal-pradesh-about-gpf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

36

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System of Teaching Staff Institute follows a well-defined and framed model of performance appraisal system

namely API as per UGC guidelines. It is based on mainly three categories

1. Teaching, learning and evaluation related activities

a. Lectures, tutorials, practical hours or other teaching duties

b Preparation and imparting of knowledge

c. Use of participatory and innovative methodologies

d.Examination Duties

2. Professional development, co-curricular and extension activities

a. Students related co-curricular extension and field based activities

b. Contribution to corporate life

c. Professional development activities

3. Research and Academic Contribution

a. Research papers published in referred journals, conference proceedings etc

b. Research publication in Books

C. Training courses and conferences/seminar/workshop

Student satisfaction is given utmost importance hence it is a part of the faculty appraisal system.

The feedback helps to review and improve the quality of the teaching-learning processes. The feedback is conducted through online mode. Apart from feedback, faculty is also assessed on performance of the students.

Performance Appraisal System of Non- Teaching Staff

The Institution Head assigned different types of duties to the Non-Teaching staff. Their performance is also evaluated from time to time. In this regard, the duty of the teaching staff is to supervise their work.

File Description	Documents
Paste link for additional information	https://www.govtpgcollegeuna.in/downloads/
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Govt. College Una conducts regular internal and external audits to ensure transparent financial practices , accountability and compliance to various rules and regulations.

Internal Audit : Internal audit is done generally by the local audit department of the state . Barsar of the college and authorized Chartered accountant regularly conducts internal audit of all the students fund, institutions expenditures ,HEIS funds, NCC , NSS funds and PTA fund etc. Various committees are framed for internal physical verification of stock and articles across all the departments at the end of financial year.

External Audit: The external audit of all Government grants is carried out by CAG of Himachal Pradesh . The last audit was done in March 2021.Our institution provides requisite supporting documents and explanations required for external audit. For RUSA grants , college RUSA committees issues utilization certificate.

Financial Transparency : To ensure financial transparency our institution use Him Kosh platform. Salaries and various payments are approved by college Principal and treasury officer .Challans system is used to deposit students tuition fees in Government accounts.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

31680

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our College employs a well planned strategic measures for the mobilization of funds and resources and for their optimum utilization. To ensure financial stability and sustainability institution has designed some specific rules for the fund uses and resource utilization as per the rules and regulations framed by Directorate higher education.

For the resource mobilization , our college primary rely on the annual budget allocated by Department of Higher Education .The student tuition fees is the major source of income for the institution. Our institute also generate significant revenue through Self Financing courses such as BBA, BCA , PGDCA , MBA, MCA and Vocational courses such as B.VOC.

IGNOU makes payments to our college for using our campus facilities during examination, practical's and classes. College raise additional resources through Parent Teacher association, amalgamated funds and absence fine collected from students which are used for various students welfare and development activities.

Every year finance committee and purchase committee is constituted to monitor the optimum utilization of funds.

The Principal, Finance and purchase committee ensures that expenditure lies within the allocated budget. Our institution is committed for effective mobilization and utilization of resources for the welfare of its all stake holders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) plays a pivotal role in our college, overseeing and driving various quality assurance initiatives to uphold high standards in higher education. It serves as a proactive entity dedicated to continuous improvement, particularly in upgrading college infrastructure and support facilities to cater to the evolving needs of students.

One of the primary responsibilities of the IQAC is to conduct annual academic audits for every department and committee within the college. This rigorous process is led by a specialized Academic Audit Committee. Its objective is to enhance and uphold the quality of education provided by assessing academic plans submitted by departments. These plans encompass crucial elements such as publications, outreach activities, collaborations, innovative practices, assignments, ICT integration, and planned workshops. The committee meticulously evaluates these plans and monitors their implementation throughout the academic year, ensuring departments stay aligned with their academic goals.

In addition to academic oversight, the IQAC also champions environmental responsibility across campus. It actively promotes and implements green practices such as tree plantation drives, plastic elimination initiatives, campus beautification projects, energy conservation efforts, and awareness campaigns on renewable energy. These initiatives are strategically integrated across various departments, fostering a collaborative and holistic approach to sustainability within the college community.

Overall, the IQAC stands as a cornerstone in our institution. Its multifaceted role ensures that our college not only meets but exceeds the expectations of quality higher education and responsible environmental stewardship.

File Description	Documents
Paste link for additional information	Government College Una (H.P) Studentcorner (govtpgcollegeuna.in)
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Govt College Una has a robust framework in place for managing academic activities

and enhancing the overall learning experience through IQAC cell.

Quality Assurance (IQAC): The Internal Quality Assurance Cell continuously reviews and improves the teaching-learning process.

Academic Calendar: It is prepared well in advance, displayed, circulated, and strictly followed. It includes schedules for admissions, vacations, and examinations.

Orientation Programme: Newly admitted students attend this compulsory program to understand the institution's philosophy, education system, teaching-learning process, evaluation methods, core courses, co-curricular activities, discipline, and institute culture. They also receive a guided tour of the campus and its facilities.

Information Dissemination: Important announcements are made using a public announcement system, ensuring all students are informed promptly.

Feedback Mechanism: Students provide feedback through individual teacher evaluations and periodic academic reviews.

File Description	Documents
Paste link for additional information	Government College Una (H.P) iqac (govtpgcollegeuna.in) Government College Una (H.P) Academic Calendar (govtpgcollegeuna.in) Government College Una (H.P) Feedback Reports (govtpgcollegeuna.in)
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above
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File Description	Documents
Paste web link of Annual reports of Institution	Government College Una (H.P) Minutes of Meetings (govtpgcollegeuna.in) Government College Una (H.P) Feedback Reports (govtpgcollegeuna.in) Government College Una (H.P) Training & Placement Cell (govtpgcollegeuna.in)
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES
7.1 - Institutional Values and Social Responsibilities
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year
We actively engage our diverse student body in discussions and

activities that promote gender sensitivity. As a co-educational institution, Government College Una prioritizes understanding and addressing social issues that specifically affect female students.

1. Ensuring a Safe and Secure Environment

- The campus is equipped with 24/7 security services, monitored via CCTV.
- Security personnel are stationed at the college gate to ensure campus safety.
- Identity cards are issued to all students and are mandatory for access to college premises.
- A first aid facility, managed by a dedicated committee and housed in a designated first aid room.
- Separate washroom facilities are provided for male and female teaching staff, non-teaching staff, and students.
- Suggestion boxes are strategically placed across campus to encourage student feedback and engagement.

2. Girl's common Room

A dedicated girls' common room equipped with washrooms, dressing mirrors, and a sanitary napkin vending machine. This space is regularly supervised by a designated committee.

3. Age relaxation to girl students in admission

- Female students are granted age relaxation during admissions to undergraduate and postgraduate programs.

1. Tuition Fee Exemption

- Bonafide Himachali girl students benefit from tuition fee exemptions, reflecting our commitment to supporting female education.

1. Annual Gender Sensitization Initiatives

- A dedicated women's cell, alongside grievance redressal, anti-ragging squads, and a discipline committee, actively promotes gender equality within the college community.
- Regular mentor-mentee meetings and other organized events aim to raise awareness and educate students on issues related to gender equality.

File Description	Documents
Annual gender sensitization action plan	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.govtpgcollegeuna.in/wp-content/uploads/2024/10/7.1.1-2023-24.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.govtpgcollegeuna.in/wp-content/uploads/2024/10/THE-GENDER-AUDIT-REPORT-23-24.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college manages campus waste through structured management systems that encompass various methods for handling biodegradable and non-biodegradable solid, liquid, and electronic waste. Encouraging students to adopt environmental responsibility, the institution emphasizes effective disposal and management practices.

Solid waste management:

Trash bins are strategically placed in laboratories, on every floor of the college building, along pathways, and at numerous other spots across campus to maintain cleanliness for the students' benefit. Reports, papers, newspapers, etc., are sold to scrap vendors after their retention periods expire in waste disposal.

Liquid waste Management:

Underground sewage tanks have been installed to manage the liquid and sewage waste generated by the college. Chemicals from the chemistry laboratory are safely disposed of with the help of a certified biomedical waste management company.

Biomedical waste management:

Biologically contaminated waste, such as media and microbial cultures, are sterilized, disinfected, and then disposed of in appropriately tagged disposable bags. Additionally, incinerators have been installed in the women's washroom for proper waste disposal.

e-Waste management:

The efforts would be made to sign MoU with some e-waste management corporates in near future.

Awareness programmes:

Various units of college such as NSS, NCC etc. have conducted programmes to aware the students regarding waste management.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

B. Any 3 of the above

with ramps/lifts for easy access to classrooms.
 Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
 5. Provision for enquiry and information :
 Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Socio-Economic Diversities: The financial assistance in the form of fee concession is provided to the needy students to promote equity among the students belonging to different socioeconomic strata. Various centre/ state sponsored scholarships under various schemes are also provided to them.

Linguistic Diversities: The college magazine 'Sombhadra' has different sections pertaining to languages like Hindi, English, Sanskrit and Pahadi. Thus it provides a great way to encourage the creativity in students which makes them effectively utilize language for conveying ideas.

Cultural Diversities: Govt. College Una has always been a leading institution marking its presence felt in cultural activities not only at district levels but at University levels too. Our students took part in Declamation, Debate, Photography, Rangoli Making, Poster making, painting, Indian classical music Vocal and instrumental, Indian Group song, western Solo song, Himachali Folk song, Light Vocal Music.

Regional Diversities: The students performed different regional dance forms like Bhangra, Giddha, Malwayi Giddha, Lavani etc. during the annual prize distribution function and other cultural events organised in the college.

Communal Diversities: To promote an environment for the feeling of unity and social harmony among the students commemorative days like: National Unity day, International Peace Day, Kargil Vijay Divas, NSS Day, NCC Day and R/R Foundation Day were celebrated on the college campus. An awareness Programmes were organized in the college campus to sensitize students to take care of their own health and that of others without any consideration of culture, religion, language and community.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Indian constitution is the backbone of the country ,emphasizes to secure to all its citizens: Justice, Liberty, equality and Fraternity.To foster an environment of awareness and responsibility among students and employees regarding constitutional obligations, various college departments and units such as the National Service Scheme, National Cadet Corps, and Rangers & Rovers have organized a diverse array of activities. The Electoral Literacy Club successfully organized a Young Voters Awareness and Registration Programme aimed at educating young individuals about the importance of voting and facilitating their voter registration ,successfully encourage young students to participate in the democracy. Plantation drives were organised in and outside the institution to help students to understand their responsibility to save and protect the environment.

Guest lectures on Cyber Security, Drug Abuse, Traffic Laws, Anti-Pollution, and Fire Safety were also organized and offer

substantial benefits by enhancing awareness and understanding of critical societal issues. Collectively, these guest lectures contribute to the well-being and informed participation of individuals in society. To revitalize the spirit of abiding by the road safety rules, various road safety awareness programmes like Essay Writing Competition, slogan writing competition, Declamation Contest, Pledge Taking Ceremony and an awareness rally were organised. To inculcate constitutional obligations for rights, duties and responsibilities of citizens 'Rashtriya Samvidhan Divas' was celebrated on the college campus.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The events which were celebrated are following:

- 21st June: 'International Yoga Day' under the theme "Yoga with Family" by NSS volunteers of the college.
- 26th June: "Kargil Vijay Diwas" was celebrated by NSS & NCC unit.
- 1st August: World Scout Scarf Day
- 29th August: The National Sports Day is an occasion that sees the nation honour its sporting heroes.
- 14th September: Hindi day celebration being organized by Hindi department of this college.
- 16th September: Ozone day. The theme for World Ozone Day 2023 was "Montreal Protocol: fixing the ozone layer and reducing climate change".
- 21st September: The International Day of Peace is for commemorating and strengthening the ideals of peace within and among all nations and peoples.
- 27th September: World Tourism Day's primary objective is to highlight the significance of tourism on a global scale.
- 10th October: On this day demonstration and lecture were organized by Fire department and Disaster management unit of Distt. Una.
- 4th November: To commemorate the birth anniversary of Sardar Vallabhbhai Patel, national unity day was celebrated.
- 7th November: Scout foundation day or flag day was celebrated with pomp and show on at GC Una.
- 29th November: Rashtriya Samvidhaan Divas was celebrated in the college to commemorate the adoption of the Constitution of India.
- 22nd February: World Scout Day (Thinking Day) is celebrated on the birthday of Lord Baden Powell, the founder of Scouting.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practicel

Welfare of students in the form of financial assistance to needy students through various central and state scholarship schemes and also from college PTA fund.

Objectives-

- To encourage and uplift the financially weaker section's students.
- To keep empower the girls students whose family income resources are limited.
- To encourage the meritorious students to keep their performance on high edge.

The Context-

In this context college also facilitate various Central and State scholarship schemes. Students of the college can apply for eligible schemes and get benefited every year.

The Practice-

Students from each courses were sensitized about various central state sponsors scholarship schemes available for weaker section of SC/ST/OBC/EBC General/ Minority and BPL families etc. Students also made aware of meritorious schemes.

To keep welfare of needy students who belongs to financially weaker sections, the college provide financial assistance of worth Rs. 1000/-, for the students of B.A. & M.A. Programs, Rs.1200/- for the students of B.Com & M.Com and Rs.1500/- for the students of B.Sc., BBA & BCA programs.

Problems Encountered and Resources Required-

- Due to large strength in college, number of needy student's increases and it becomes difficult to help all the students from PTA fund.

Best Practice 2

Awareness programmes on Environment organized by different departments and clubs of the college.

Objectives-

- To increase the awareness of burning issues, challenges & threats regarding environment degradation.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution offers Post Graduate and Undergraduate courses with a focus on developing young minds holistically to create an inclusive educational system that prioritises the needs and interests of stakeholders, particularly those from underserved communities.

Empirical learning is accomplished through soft skill development, communication skills and confidence building measures for MBA and MCA students. Personality Development, Communication Skills, and Enrichment lectures are used to fine-tune students' skills.

Eco-centric learning at Govt. College Unahas progressed outside the classroom, incorporating environmental excursions and soil engagement. Environmental activities allow students to interact with their surroundings in order to adapt and learn.

All the departments organised student induction programme for both UG and PG students emphasising orientation talks, session on code of conduct, motivational talks, introduction of various facilities and the student support system of the college etc.were given to the students.

Rojgar Mela "Unnati" has been organised by Career and Placement cell in the college. In this event various Companies of repute participated and many students got tje job offer.

GOVT. College Una has always been a leading institute in marking its presence in cultural activities not only at District levels but at University levels too.

Athletes have won several trophies and medals, demonstrating their skill and dedication. Our student Monika Dhillon has secured the topmost position in the HPU merit list in BSc Final year exam. Shaveta of MCA department session 2021-2023 got 4th position, Rohit Dhillon got 5th position in University.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Future Plans of action for next academic year

1. Creating a landscaped lawn with seating areas and walkways in front of new arts block to provide a serene outdoor space for relaxation and collaborative learning.
2. Furniture setup in new arts block for the smooth conduct of classes.
3. The meeting room attached to the principal's office will be constructed to provide a professional space for administrative meetings, strategic planning. This room will support efficient internal communication and play a key role in the administrative functions of the institution.
4. Upgradation of infrastructure of BCA lab.
5. Digitalization of library.
6. To conduct International Conference.