

Himachal Pradesh University
(NAAC Accredited 'A' Grade University)
"Evaluation Branch"

Through E. mail

No. 2-1/2013-HPU(Eval) UG- Vol -1

Dated : Shimla-5, the 14th August, 2020

From

The Controller of Examinations,
Himachal Pradesh University, Shimla-5

To

The Principal/Sr. Supdt./Centre Superintendent

Subject:

Regarding evaluation of answer-scripts in respect of UG classes (BA / B.Sc. / B. COM / OT/MIL, BBA, BCA, BFA, BTM, BALLB, BPE etc.) 6th semester regular, 2nd & 4th Re-appear and special chance examination. (This mail is applicable for those colleges whose centre has been created for the conduct of aforesaid examinations)

Sir/Madam,

I am directed to convey you to follow the following procedure for evaluation of Regular 6th semester, 2nd & 4th Re-appear UG classes and special chance examinations:-

1. In view of COVID - 19 it has been decided that the evaluation of the answer scripts for the examinations of Under-graduate classes being conducted w.e.f. 17th August, 2020 shall be held in the colleges concerned. As such, the Principals of the concerned colleges are authorized to evaluate the answer scripts at college level by engaging the eligible teachers of respective colleges. Principals of the colleges are requested to hold the evaluation by strictly maintaining the social distancing and adhering to the guidelines and Standard Operating Procedure issued by the Ministry of HRD, Department of Higher Education vide its Memorandum dated 6th July, 2020 adopted by the Government of Himachal Pradesh University Notification no. 16-18/79-HPU (Genl.) dated 16th July, 2020 which has already been uploaded on the University website.
2. The Principals are, therefore, requested to conduct the evaluation of scripts at their end. The University will depute the persons to collect the awards from the colleges on 25th August, 2020 and thereafter on 2nd September, 2020 as per the list enclosed. The Principals of other colleges will send the awards through post to the Deputy Registrar (Evaluation), Himachal Pradesh University, Shimla - 5. The Principals are also directed to prepare the awards in triplicate, two copies will be forwarded to the University and one copy of the award list will be kept by the colleges for official record. (The format of award list is enclosed herewith which may kindly be downloaded)
3. In most of the colleges the practicals have already been conducted. In case, if the practicals are not conducted in some of the colleges they shall immediately conduct the practicals after the termination of the examinations by following the Standard Operating Procedure already circulated by the University and the awards may immediately be posted online.
4. The Principals are also directed to mark the attendance subject wise regularly in each session and forward the same to the Deputy Registrar (Exam - 1) to avoid the confusion of appearance in the exams as in the absence of the attendance it becomes very difficult to settle the results of the students.

5. **UMC.** All the UMC cases be sent under registered post in separate cover to Smt. Meena Kumari, Section Officer (UMC), H.P. University, Shimla-5.
6. **Stray Cases.** All stray cases in respect of the Examinees of your centre be promptly sent properly under a separate cover to Smt. Asha Devi Deputy Registrar (Exam-I) H.P. University, Shimla-5.

In addition to above, the examinations of some other professional courses/Bachelor degree like BBA, BCA, BFA, BTM, BALLB, BPE, BPED are also being held which are being run by the colleges with guest faculty. As per past practice, the answer-scripts of these classes may be dispatched to Sh. Prem Raj Sharma (S.O.), H.P. University, Shimla-5 on same day. Further, the detail of the regular teachers posted in respective colleges i.e. (i) Name of the teacher (ii) Date of regular appointment (iii) Name of the course being taught, may be supplied at the earliest.

Further, the special chance examinations are also being held in three centres i.e. G.C. Baroh, G.C. Sugh Bhatoli and G.C. Khundian. Therefore, the concerned principals of these colleges should ensure to get answer-scripts of this examination evaluated as per above instructions. The awards of the same may be sent separately.


The details i.e. Name of class, Semester, Course code, Session (August/September, 2020) Date of exam, No. of copies, Pkt. No., Name of college may be written on the packet with marker.

The series of the pkt. No. has been mentioned in the list of colleges which is attached herewith and it may kindly be mentioned packet wise / serial wise on the packet after holding of the respective exam. The answer-scripts of the respective colleges will be collected/carry after the evaluation of these answer-books by the University.

In case of any difficulty/emergency, the following officers can be contacted telephonically:-

1. Controller of Examinations – 2830911 (O), 2623327 (R).
2. Deputy Registrar (Evaluation) – 2831873 (O).
3. Assistant Registrar (Secrecy) – 2831269 (O).
4. Deputy Registrar (Exams-I) – 2833556 (O).

Yours faithfully,


Deputy Registrar

Endst. No. Even.

Dated: Shimla-5, the 14th August, 2020

Copy forwarded for information and necessary action to:-

1. The Controller of Examinations, HPU, Shimla-5.
2. The Deputy Registrar (Exams-I), HPU, Shimla-5.
3. The Assistant Registrar (Conduct), HPU, Shimla-5.
4. The Assistant Registrar (Secy), HPU, Shimla-5.
5. All the Senior Supdt/Supdt of the Examination Centre.
6. Guard File.


Deputy Registrar

Govt. College Una HP.
No.GCU/Estt/Eva./2020/-

Office Order

Dated:- 22/08/2020

Following staff members are directed to report positively for Evaluation of UG scripts on 24 /8/2020 at 10.AM . All concerned to note for compliance.

Sr No	Subject	Name Sh/smt	Remarks
1	Zoology	Sarita Shah	
2		Anuj Sawhney	
3		Kiran Kumari	
4		Jyoti Bala	
5	Chemistry	Puneet Prem	
6		Pawan Kumar	
7		Suresh Kumar	
8		Ashwini Kumar	
9		Shaveta Sharma	
10	History	Rakesh Kaundal	
11	Pol. Science	B.S. Rana	
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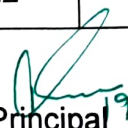
Principal

Govt. College Una HP.
No.GCU/Estt/Eva./2020/-
Office Order

Dated:- 19/08/2020

Following staff members are directed to report positively for Evaluation of UG scripts on 20 /8/2020 at 10.AM . All concerned to note for compliance.

Sr No	Subject	Name Sh/smt	Remarks
1	Physics	Sat Dev	
2	do	Rekha sharma	
3	do	Pawitter Dulari	
4	do	Madan Lal	
5	Math	Binny Ohri	
6	do	Gaurav Sharma	
7	do	Monika Khanna	
8	do	Ranju Banota	
9	Commerce	Pratima Nadda	
10	do	Devender Kumar	
11	do	Ruchy Sharma	
12	do	Alka Rani	
13	Botany	Shashi Kanwer	
14	Pol.Sc	B.S.Rana	
15	Music	Sanjay Verma	
16	do	Anulakhanpal	
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Principal 19.8.2020

Principal
Govt. College, Una
(H.P.) Pin-174303

Regarding Setting of question paper/papers (Identity No.:20054433) in the subject of Environmental Chemistry for May, 2020 Examinations. >



Inbox



DRMGC Tajinder Si... 11/03/2020



to me v

Dr. Ashwani Kumar
Govt. PG College,
Una.


Sir/Madam

Regarding Setting of question paper/papers (Identity No.:20054433) in the subject of Environmental Chemistry for May, 2020 Examinations.

It is matter of honour for **Mata Gujri College (An Autonomous College), Fatehgarh Sahib** to appoint you as paper setter in the **PG Department**. You are requested to set two sets alternate of question papers in the subject of **Environmental Chemistry** for M.Sc. as per the guidelines given below for paper setting.

1. The question may be set strictly in accordance with the instructions as



Regarding Setting of question paper/papers (Identity No.:21113463) in the subject of Instrumental Methods of Analysis for Nov., 2021 Examinations.  Inbox



DRMGC Tajinder Si... 16/09/2021
to me v



Dr. Ashwani Kumar
Govt. PG College,
Una.

Sir/Madam

Regarding Setting of question paper/papers (Identity No.:21113463) in the subject of Instrumental Methods of Analysis for Nov., 2021 Examinations.

It is matter of honour for **Mata Gujri College (An Autonomous College), Fatehgarh Sahib** to appoint you as paper setter in the **PG Department**. You are requested to set two sets alternate of question papers in the subject of *Instrumental Methods of Analysis* for **M.Sc.** as per the guidelines given below for paper setting.

1. The question may be set strictly in accordance with the instructions as