

Minutes of the Meeting on 23/08/2021

1<sup>st</sup> Meeting of IQAC for the session 2021-22 was conducted in the Principal's office under the chairmanship of Principal Dr. Tribok Chand. Following points were deliberated:-  
i) Since Mr. Saldar (Coordinator IQAC) has been transferred, Ms. Pratima Nadde (Asso. Prof. Com) being the seniormost in the IQAC team was given the charge of Coordinator.

ii) It was suggested that, one more addition to team IQAC is required and suggestion were made and approval of Mr. Sanjay Sharma (AP) Botany, was inducted in the team IQAC

iii) Mr. Sanjay Sharma (AP) with consensus was allotted Criterion IV to be compiled and completed for AQAR 2020-2021.

iv) It was also suggested that all the events conducted in the college shall be conveyed by the College Supdt to the IQAC by mailing the "notice" in the IQAC email. id.

v) Mr. Anuj Sawhney (Asso. Prof) suggested that the records from the Placement cell regarding placements of old students and future mission should be discussed

in a separate meeting with the College Placement Cell.

- (vi) Mr. Ashwani (AD, chem) forwarded a proposal that since his Criterion requires sports information extensively, the Sports Incharge Mr. Vinod may be associated with him so that work can be completed with ease.
- (vii) Further it was added that Ms. Meena (Librarian) shall assist Mr. Sanjay Sharma (AD) for collecting effective information regarding library.
- (viii) Mr. D. Atlas (AD) also proposed that all the teachers may furnish their academic growth regarding publications, books, seminars, conferences, Refresher courses etc to the IQAC through IQAC email for the annual feedback system.
- (ix) Mr. Gaurav suggested that since the session 2020-21 was purely online, a google feedback form shall be created and sent to all the teachers which they shall send in their group and therefore it can be accessed by the Criterion head and a statistical analysis can therefore be done and report be added.
- (x) As regards 'Students Satisfaction

Survey', Mr. Raman (AP) was suggested to frame a Google form and the link be shared with the UG final year and PG final year students, who can share their experiences and suggest ~~measures~~ measures for improving the college fundamentals

(xi) It was also suggested that the idea of floating WEBINAR or Seminar should be shared & discussed in Staff Meeting so that every department MUST conduct an activity of this kind to boost the performance of students and make them more competent.

Lastly, the meeting was concluded with a note of appreciation for each member of the team for their active participation.

All suggestions are put forth ~~to~~ the Worthy Principal Dr. Trilok Chand ~~for~~ his kind approval.

Coordinator  
CPRATIKA NAADA

1. Mr. Anuj Sankhrey

3. Mr. D. Atlas Dahi

4. Mr. Gaurav

5. Mr. Raman *lid*

1. Ms. Sumitshre - *MS*

2. Mr. Sanjay Sharma - *VS*

7. Mr. Pawan - *PS*

8. Ms. Meena - *MS*

13.8.2021  
Principal  
Govt. College Una  
(H.P.) Pin-174303  
(Chand)